

# CITY OF DE SMET

PO DRAWER 70  
DE SMET, SD 57231

## APPLICATION FOR EMPLOYMENT

Position You Are Applying For: \_\_\_\_\_

Desired Pay: \_\_\_\_\_

Date Available For Work: \_\_\_\_\_

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

### PERSONAL INFORMATION

\_\_\_\_\_  
Last Name First Middle Date

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Home Phone Cell Phone Social Security #

\_\_\_\_\_  
Driver's License Number

Have you ever been convicted of a felony? Yes or No

Apart from absence for religious observance, are you available for full-time work? Yes or No

If no, what hours can you work? \_\_\_\_\_

Will you work overtime if asked? Yes or No

### EDUCATION

School Name Location Years Attended Degree Received Major

School Name	Location	Years Attended	Degree Received	Major

### Other Special Training or Qualifications For Position Desired:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that all answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in dismissal.

\_\_\_\_\_  
Signature of Applicant Date

**EMPLOYMENT ~ Please list 3 most recent employment records ~**

Employer: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates Employed: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Position: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates Employed: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Position: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates Employed: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Position: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**REFERENCES**

Please List 3 References We May Contact

Name	Title	Company	Phone