

REGULAR MEETING DE SMET COMMON COUNCIL
January 11, 2023

The De Smet Common Council met in regular session on January 11, 2023, at 5:00 p.m., with the following present: Council members Cole Munger, Bret Jensen, Pam Spader, Lowell Hansen, George Cavanaugh (via speaker phone), Shon Asleson, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: There will be a retirement party for Dr. Nielson on Friday, January 13, 2023 from 3:00 PM to 5:00 PM at the Avera Clinic. Mayor Wolkow thanked Dr. Nielson for his years of service and wished him well in his retirement.

MINUTES: Motion was made by Spader, seconded by Munger, to approve the minutes of the December 19, 2022 Regular Meeting and December 27, 2022 Special Meeting as corrected, all voting aye, motion carried.

CLAIMS: Motion by Asleson, seconded by Jensen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$52,942.63; OASI Benefit 4,050.07; Aflac, ins. premium 187.98; Dearborn National, life insurance 123.20; Delta Dental of South Dakota 335.20; VSP 169.80; The Health Pool of SD, health insurance premium 6,955.97; SDRS, retirement benefit 5,529.58; SD Division of Criminal Investigation, background check 43.25; Ace's Door Co., LLC, repairs & maintenance 472.70; American Trust Insurance, insurance 49,415.00; Century Link, utilities 67.69; City of De Smet, supplies 12.94; City of De Smet, utilities 385.14; CMI, repairs & maintenance 294.92; Connecting Point, supplies, repairs & maintenance 57.00; Consumer Reports, supplies 30.00; Cook's Wastepaper & Recycling, repairs & maintenance 264.50; Cook's Wastepaper & Recycling, repairs & maintenance 6,779.44; Cowboy Country Store, fuel 61.25; De Smet Development Corp, contributions 1,000.00; De Smet American Legion, supplies 135.00; De Smet Chamber, 2023 annual dues 100.00; Demco, supplies 373.64; Ferguson Waterworks, supplies 1,162.84; Glacial Lakes and Prairie Tour., marketing 610.00; Heather Johnson, meter deposit refund 125.00; HGTV Magazine, supplies 39.97; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury Co. Sheriff Office, supplies 10.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 1,072.49; #37781, void; Micro Marketing LLC, supplies 68.40; Motorola Solutions, Inc., supplies 13,157.48; Northwestern, utilities 2,798.34; O'Keefe Implement, Inc., supplies 8.75; Office Peeps, Inc., library supplies 53.40; Office Peeps, Inc., supplies 123.70; Ottertail, utilities 6,943.17; Postmaster, supplies 1,440.00; Readers Service, supplies 19.90; Rich's Gas & Service fuel 590.19; SD Airport Management Assoc., dues 25.00; SD Dept. of Revenue, sales tax 402.57; SD Dept. of Revenue, sanitation sales tax 461.58; SD Governmental HR Assoc., dues 25.00; SD Governmental Finance Office, dues 40.00; SD Municipal Street Association, dues 35.00; SD Municipal

League, dues 1,338.85; SD Association of Rural Water System, travel & conference 300.00; SDML Workers Compensation Fund, fees 10,900.00; Share Corp., chemicals 3,203.26; True North Steel, repairs & maintenance 1,808.32; US Bank, water looping loan interest, 10,015.28; Valley Fibercom, utilities 439.32; Visa, supplies & utilities 449.94; Helm's & Associates, Airport AWOS III 1,374.79; Intek, repair & maint. 1,312.32; Mediacom, utilities 100.20.

SPECIAL LIQUOR LICENSE: The General Store owned by Scott & Steve Myer has requested a special liquor license for an event to be held at the Event Center on January 20, 2023, from 5:30 pm to 12:00 am. Motion was made by Spader, seconded by Asleson, to approve the special liquor licenses to The General Store owned by Scott & Steve Myer for an event to be held at the Event Center on January 20, 2023, from 5:30 pm to 12:00 am, all voting aye, motion carried.

LIQUOR LICENSE & OPERATING AGREEMENT TRANSFER: This being the date and time advertised and there being no opposition from the public, motion was made by Asleson, seconded by Jensen, to approve the transfer of the on-sale liquor license and operating agreement from the Kingsbury County Country Club to Double Bogey's (Jacquie Exner), all voting aye, motion carried.

ALLEY & STREET VACATE: This being the date and time set for the hearing on the "Petition for Vacation of an Alley and Street" filed by De Smet Independent School District #38-2, and no one appearing against said request, motion was made by Jensen, seconded by Munger, to approve Resolution 2023-1 vacating a portion of the alley between Harvey Dunn and Ingalls Avenue, and a portion of Ingalls Avenue between Fourth Street and Third Street, all voting aye, motion carried.

RESOLUTION 2023-1

WHEREAS a Petition for Vacation of that part of the alley running east and west between Lots Numbered One (1), Two (2) and Three (3), in Block Numbered Seventeen (17), Brown's Addition to De Smet, Kingsbury County, South Dakota; and the North Sixty-six (N 66') feet of Lots Twelve (12), Thirteen (13) and Fourteen (14), Block Seventeen (17) Brown's Addition to the City of De Smet, Kingsbury County, South Dakota; and that part of the street running north and south between the North Sixty-Six (N 66') feet of Lot Fourteen (14), Block Seventeen (17) Brown's Addition to the City of De Smet, Kingsbury County, South Dakota and the North Sixty Six (N 66') feet of Lot Eight (8), Block Fifteen (15), Brown's Addition to the City of De Smet, Kingsbury County, South Dakota, as has been presented to the City of De Smet, pursuant to SDCL 9-45-7; and

WHEREAS publication of a Notice of Hearing on the proposed vacation has been given and a hearing held, and evidence and testimony presented; and

WHEREAS the Petition and the evidence and testimony presented evidenced a necessary and compelling basis for vacating that portion of the alley and street Right-of-Way described thereon; and

3. WHEREAS it is not necessary for the portion of the alley and portion of Ingalls Avenue to remain platted for public use.

NOW THEREFORE BE IT HEREBY RESOLVED that part of the alley running east and west between Lots Numbered One (1), Two (2) and Three (3), in Block Numbered Seventeen (17), Brown's Addition to De Smet, Kingsbury County, South Dakota; and the North Sixty-Six (N 66') feet Lots Twelve (12), Thirteen (13) and Fourteen (14), Block Seventeen (17) Brown's Addition to the City of De Smet, Kingsbury County, South Dakota; and that part of the street running north and south between the North Sixty-Six (N 66') feet of Lot Fourteen (14), Block Seventeen (17) Brown's Addition to the City of De Smet, Kingsbury County, South Dakota and the North Sixty Six (N 66') feet of Lot Eight (8), Block Fifteen (15), Brown's Addition to the City of De Smet, Kingsbury County, South is hereby declared vacated and that portion of the property as vacated shall relict back to the adjoining property.

On roll call, all voting "aye", Resolution declared PASSED and ADOPTED on the 11th day of January, 2023.

CITY OF DE SMET

Mayor

ATTEST:

City Finance Officer

PUBLIC COMMENTS: Mark Siefkes commented about government price regulating and a lawsuit against the Dept. of Health.

EXECUTIVE SESSION: Motion was made by Hansen, seconded by Spader, to approve going into executive session at 5:17 pm for legal discussion and personnel, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 5:58 pm.

PROPERTY DAMAGE: Motion was made to pay an invoice to Intek in the amount of \$1,312.32 for property damages, all voting aye, motion carried.

2023 SEASONAL HELP: Motion was made by Jensen, seconded by Munger, to approve advertising for the 2023 swimming pool lifeguards, and baseball and softball coaches, all voting aye, motion carried.

DE SMET DEVELOPMENT: Rita Anderson and Jamie Lancaster, Coordinator for the De Smet Development Corporation, met with the council to discuss the opportunity to apply for funding to develop a new capital improvement plan for the city. The five year plan would address infrastructure, city buildings, equipment, housing, recreation, and street maintenance planning and budgeting. The Capital Improvement Plan would incorporate the water and wastewater facility plans that have been completed in 2022. The plan will take approximately four to six months to complete. Motion was made by Spader, seconded by Cavanaugh, to approve submitting an application to the GOED and approve city matching funds up to \$7,500.00 if approved, all voting aye, motion carried.

Council member Cavanaugh was present in person at this time.

PROJECT PAYMENTS: Motion was made by Hansen, seconded by Jensen, to approve pay request #12 in the amount of \$1,374.79 to Helms & Associates for the Airport AWOS III project, all voting aye, motion carried. The airport project expenses will be reimbursed by 95% from grant funding.

TRANSFER: Motion was made by Spader, seconded by Jensen, to approve transferring \$10,000.00 from the General Fund MMDA to the General Fund Reserve CD, all voting aye, motion carried.

FINANCIAL REPORTS: Motion was made by Cavanaugh, seconded by Jensen, to approve the December, 2022 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

OVERTIME: Motion was made by Spader, seconded by Asleson, to approve the December, 2022 overtime as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) December law enforcement; and 2) a conference for the city council.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective December 27, 2022 as follows: Deputy Finance Officer, Karen Hansen \$18.27/hour; Office help Barb Hansen \$12.08/hour; Buildings & Park Mark Birkel \$16.80/hour; Supt. of Water & Wastewater Jason Springer \$23.07/hour; Supt. of Streets, Ryan Petersen \$26.79/hour; Asst. Streets, Josh Halverson \$19.01/hour; Street help Curt Bau \$21.35/hour; Library Director, Mary Purinton

\$24.19/hour; Assistant Librarian, Jeanette Todd \$17.06/hour; Library help Evelyn Twite \$12.08/hour; Water & Wastewater help Randy Asleson \$28.42/hour; Event Center Custodian/Maintenance Patty Garry \$17.13/hour; all other employees \$12.09/hour; and to set the annual salary for the Finance Officer Tracey Larson at \$6,111.79/mo. and Event Center Director Kristy Hubbard at \$4,123.60/mo. to be effective December 27, 2022, Mayor Gary Wolkow \$500.00/qtr. & \$85.00/reg. & sp. mtgs; Council members Bret Jensen, Lowell Hansen, Pam Spader, George Cavanaugh, Cole Munger, and Shon Asleson \$300.00/qtr. & \$60.00/reg. & sp. mtgs.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____