

REGULAR MEETING DE SMET COMMON COUNCIL
February 9, 2022

The De Smet Common Council met in regular session on February 9, 2022, at 5:00 p.m., with the following present: Council members Cole Munger, Bret Jensen, Pam Spader, Lowell Hansen, George Cavanaugh, Shon Asleson, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: None.

MINUTES: Motion was made by Spader, seconded by Cavanaugh, to approve the minutes of the January 12, 2022 Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Hansen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$39,140.55; OASI Benefit 2,994.27; Aflac, ins. premium 275.00; Dearborn National, life insurance 140.80; Delta Dental of South Dakota 368.40; VSP 190.96; The Health Pool of SD, health insurance premium 9,401.68; SDRS, retirement benefit 4,645.84; US Bank, water debt service 2,666.22; AA Motorsports, LLC, repair & maintenance 61.79; American Water Works Assoc., supplies 81.00; Arbor Day Foundation, annual dues 35.00; Avid Hawk LLC, monthly web site fee 35.00; Center Point Large Print, supplies 29.96; Century Link, utilities 67.86; City of De Smet, utilities 345.88; City of De Smet, supplies 107.36; Connecting Point, supplies, repairs & maintenance, off-site backup 765.00; Cook's Wastepaper & Recycling, repairs & maintenance 6,315.07; Cowboy Country Store, fuel 476.21; De Smet Trustworthy Hardware, supplies 42.95; Department of Health, water labs 43.00; Ferguson Waterworks, supplies 1,475.00; First District Assoc. of Local Governments, supplies 1,390.08; Hali-Brite, Inc., airport supplies 96.08; Hawkins, Inc., chemicals 20.00; Innovative Office Solutions, LLC, supplies 247.09; Jason Springer, reimburse for travel 27.39; Kingsbury Journal, supplies 65.00; Kingsbury Electric Cooperative, repairs & maintenance 168.00; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 272.75; Kingsbury Journal, publishing 496.60; Maynard's, supplies 57.66; Michael Todd & Company, Inc., repairs & maintenance 461.71; Micro Marketing LLC, supplies 223.99; Napa, repairs & maintenance 37.40; Northwestern, utilities 2,954.85; O'Keefe Implement, Inc., supplies, repairs & maintenance 327.53; Office Peeps, Inc., supplies 46.00; Office Peeps, Inc., supplies 531.78; Ottertail, utilities 5,895.35; Overdrive, Inc, fees 600.00; Palmlund Automotive, repairs & maintenance 1,075.96; Postmaster, supplies 258.00; Reader Service, supplies 18.33; Rich's Gas & Service, fuel, repairs &

maintenance 1,933.54; SD Dept. of Revenue, sanitation sales tax 430.73; SD Dept. of Tourism, marketing 475.00; Share Corp., chemicals 2,883.50; South Dakota 811, repairs & maintenance 66.15; Valley Fibercom, utilities, 436.06; Helms & Associates, airport AWOS III project 1,649.76; IMEG, survey services for Main Street project 4,930.00.

BUILDING PERMIT: Motion was made by Jensen, seconded by Asleson, to approve the building permit application submitted by the LIW Memorial Society - sidewalk, all voting aye, motion carried.

EQUALIZATION: Tammy Anderson, Kingsbury County Director of Equalization, met with the council to give an annual update for assessment changes. Anderson reported that all commercial land assessments will increase by 20%. De Smet homes will increase by 10% for structures and land will be assessed at \$150.00 per front foot. With the changes in assessments, the median level of assessment will increase from 83.6% to 93.4%. March 17th is the last day for property owners to file a written appeal. The De Smet City Council will meet as the Equalization Board starting on Monday, March 21, 2022 at 5:00 at City Hall to review the assessment records and review filed appeals.

SPECIAL LIQUOR LICENSE: Motion was made by Asleson, seconded by Munger, to approve one special liquor license application submitted by Klinkel's III for Feb. 13, 2022 at the American Legion Hall from 12:00 PM to 10:00 PM, all voting aye, motion carried.

PUBLIC COMMENTS: Mark Siefkes stated what the amended water rate will be for a customer using 1,000 gallons of water, commented on how solar lights are tested, and thought groups constructing the wind turbines in this area will prefer renting a house verses a camping spot.

SECOND READING TO AMEND ORDINANCE VIII-2GA, GARBAGE RATES: A letter from Cook's Wastepaper & Recycling was presented to the council at the January regular meeting. The letter requested that the garbage rates increase by 3% due to increases of tipping fees, supplies, insurance, and labor. The rate would increase by \$0.47 per month for regular garbage service and by \$0.45 per month for senior garbage service. Motion was made by Cavanaugh, seconded by Jensen, to approve the Second Reading to amend Ordinance No. VIII-2GA, Collection of Solid Waste, Section VII-2-3. Standards and Regulations to increase the residential garbage rates by 3%, all voting aye, motion carried.

ORDINANCE No. VIII-2GA AMENDMENT

AN ORDINANCE AMENDING ORDINANCE NO VIII-2GA AS AMENDED, ENTITLED AN ORDINANCE FOR THE COLLECTION OF SOLID WASTE WITHIN THE CITY OF DE SMET.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA:

That the following Section shall be amended to read as follows:

Section VII-2-3. Standards and Regulations

a. All persons residing in a single-family dwelling shall be billed for the garbage collection services provided for in this ordinance by the City of De Smet. The charges for collection services shall be as follows:

- 1) Single residential regular service with one (1) 65 or 95-gallon container supplied by contractor: Monthly charge - \$17.07 which shall include a \$1.00 monthly administrative fee to the City of De Smet.
- 2) Special Exception for persons over the age of 65, living alone, or for married person both over the age of 65, living by themselves in a single residential unit: Monthly charge shall be \$16.48 which shall include a \$1.00 monthly administrative fee to the City of De Smet.

This Ordinance shall be effective with the March 2022 billing cycle. All other provisions of this ordinance not specifically modified by the amendment shall remain in full force and effect.

Dated this 9th day of February, 2022.

CITY OF DE SMET

Mayor - Gary Wolkow

ATTEST:

Finance Officer - Tracey Larson

Passed First Reading: January 12, 2022
Passed Second Reading: February 9, 2022
Published: February 23, 2022

FIRE DEPT. GRANT: Motion was made by Jensen, seconded by Hansen, to approve the City of De Smet applying for the Homeland Security Grant

on behalf of the De Smet Volunteer Fire Department for seven truck radios and four handheld radios in the amount of approximately \$36,000.00, all voting aye, motion carried.

STREET REPAIRS: Street Supt. Petersen submitted his plan for 2022 chip sealing and crack sealing. Motion was made by Cavanaugh, seconded by Munger, to approve calling for bids to seal coat approximately 28,013 square yards between city streets and airport access road and parking lot, to approve calling for bids to crack seal approximately 27,5000 lineal feet between city streets and airport, all voting aye, motion carried.

SURPLUS PROPERTY: Motion was made by Cavanaugh, seconded by Jensen, to approve declaring the following items as surplus property to be disposed of at the De Smet Restricted Use Site: four (4) Firestone TransForce AT LT 275/65R18 tires; and four (4) Firestone TransForce AT2 245/75R17M=7 tires, all voting aye, motion carried.

EXECUTIVE SESSION: Motion was made by Hansen, seconded by Cavanaugh, to go into executive session at 5:31 PM to discuss contract negotiations and personnel, all voting aye. Mayor Gary Wolkow declared the council out of executive session at 6:16 PM.

AIRPORT AMENDED PLAT AND EASEMENT: A plat that was previously approved for land that was to be donated to the De Smet Airport was amended and presented to the council that identified the location a water line on the donated land that was not installed when the original plat was drawn. Motion was made by Cavanaugh, seconded by Jensen, to approve the amended plat for land donated to the city adjacent to the airport, and approve the easement on the donated land for the water line, all voting aye, motion carried.

OTTERTAIL EASEMENT: Motion was made by Jensen, seconded by Asleson, to approve the easement requested by Ottertail for electric line upgrades to an electric line that is already in place by the South sewer lift station, all voting aye, motion carried.

LAW ENFORCEMENT CONTRACT: A two-year contract with Kingsbury County for law enforcement coverage that includes 50 hours per week of coverage and an hourly rate of \$29.00 per hour, was reviewed by the council. Motion was made by Asleson, seconded by Hansen, to renew the contract with Kingsbury County for law enforcement coverage for 50 hours per week at a cost of \$29 per hour, for a period of two years, all voting aye, motion carried.

PROPERTY TAX ABATEMENT: Motion was made by Cavanaugh, seconded by Munger, to approve abating the property taxes on property legally described as: S115' of E40' of Lot 13 and S115' of Lot 14, Block 6, Carroll's Addition, De Smet, Kingsbury County, South Dakota due to the private property being purchased by a tax exempt entity, all voting aye, motion carried.

PERSONNEL & SEASONAL HELP: Motion was made by Cavanaugh, seconded by Alseson, to approve the resignation from Street Assistant, Josh Halverson, all voting aye, motion carried. Motion was made by

Cavanaugh, seconded by Alseson, to approve re-hiring Josh Halverson as the Street Assistant at a rate of \$17.12/hour, all voting aye, motion carried. Six applications for pool lifeguards and one application for summer help were reviewed by the council. Motion was made by Cavanaugh, seconded by Munger, to approve hiring Noah Roth as head lifeguard w/WSI at \$11.75/hour and \$1,500 for the 2022 season for head lifeguard; Kasen Janssen as lifeguard w/WSI at \$11.25/hour; Calliana Fields as lifeguard at \$10.75/hour; Blake Van Regenorter as lifeguard w/WSI at \$11.00/hour; Mirra Beck as lifeguard at \$10.75/hour pending she pass the lifeguard certification; Alyssa Asleson as lifeguard at \$10.75/hour pending she pass the lifeguard certification; and Mark Birkel as summer help at \$14.00/hour, all voting aye, motion carried. Motion was made by Asleson, seconded by Munger, to approve continuing to advertise for coaches for the 2022 season, additional pool lifeguards/basket room attendants, and a person to do the spring cleaning at the museum, all voting aye, motion carried.

PROJECT PAYMENTS: Motion was made by Hansen, seconded by Jensen, to approve pay request #1 in the amount of \$1,649.76 to Helms & Associates for the airport AWOS III project; pay request in the amount of \$4,930.00 to IMEG for Main Street preliminary services, all voted aye, motion carried. The airport project expenses will be reimbursed by 95% from grant funding.

DE SMET DEVELOPMENT REPORT: Rita Anderson, coordinator from the De Smet Development Corporation, reported to the council that Coffee with the Legislators has been scheduled for Saturday, February 11, 2022 at 1:00 AM at the Oxbow; the SD Governor's Office of Economic Development will be doing a drone video for their website with De Smet being one of the SD communities being featured; Anderson has been attending meetings and conferences in Pierre to discuss housing funding for communities under 50,000 in population; and the Hwy 14 Trails project has been expanded to make it a state-wide project. Anderson announced that she will be retiring in 2022 and was thanked by the council for all that she has done for the De Smet community.

CONFERENCES: Motion was made by Jensen, seconded by Asleson, to approve Jason Springer attending the 2022 Annual Water Seminar, March 16 & 17, 2022 in Deadwood, Ryan Petersen attending the 2022 SD Airports Conference, April 6 & 7, 2022 in Pierre, and council members, Finance Officer Larson, and Finance Officer Deputy Hansen attending the District 2 Annual Meeting on March 16, 2022 in De Smet, all voting aye, motion carried.

FINANCIAL REPORTS: Motion was made by Spader, seconded Munger, to approve the January 2022 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

OVERTIME: Motion was made by Spader, seconded by Cavanaugh, to approve the January, 2022 overtime, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the January law enforcement report; 2) doing the annual employee

evaluations prior to the budget meeting; 3) and a compliment made to a council person from a visitor about the cleanliness of De Smet.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

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