

REGULAR MEETING DE SMET COMMON COUNCIL
June 14, 2023

The De Smet Common Council met in regular session on June 14, 2023, at 5:00 p.m., with the following present: Council members Dustin McCune, Bret Jensen, Pam Spader, Lowell Hansen, George Cavanaugh, Shon Asleson, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: None.

MINUTES: Motion was made by Cavanaugh, seconded by Jensen, to approve the minutes of the May 3, 2023 Special Meeting minutes and May 10, 2023 Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Spader, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$35,652.69; OASI Benefit 2,727.42; Aflac, ins. premium 187.98; Dearborn National, life insurance 123.20; Delta Dental of South Dakota 335.20; VSP 169.80; The Health Pool of SD, health insurance premium 7,234.22; SDRS, retirement benefit 4,135.30; Visa, utilities, supplies, software, travel and conference 1,300.48; Avera Occupational Medicine, supplies 168.00; Avid Hawk LLC, supplies 35.00; Barrett's, repairs 9,500.48; Bau Plumbing & Heating, repairs & maintenance 122.45; Becky Albrecht, event center deposit refund 30.00; Butler Machinery Co., repairs & maintenance 344.91; Center Point Large Print, supplies 30.71; Century Link, utilities 68.80; City of De Smet, utilities 417.67; City of De Smet, supplies 67.50; Connecting Point, supplies, repairs & maintenance 122.00; Cook's Wastepaper & Recycling, repairs & maintenance 7,019.39; Core & Main, repair & maintenance 249.37; DANR-Fiscal, supplies 600.00; Dave's Window Cleaning, repairs & maintenance 400.00; De Smet Development Corp., contributions 1,000.00; De Smet Trustworthy, supplies 451.39; Demco, supplies 76.81; Department of Health, supplies 45.00; Douglas Geyer, repairs & maintenance 680.00; Environmental Equipment & Services, repairs & maintenance 456.28; Galen Behm, meter deposit refund 25.00; Great Plains Zoomobile, summer reading program activity 354.00; Groove, Inc., supplies 1,250.00; Hawkins, supplies & chemicals 3,560.13; Innovative, supplies 1,453.66; James McClelland, meter deposit refund 125.00; Jenny Todd, event center deposit refund 50.00; Kingsbury Electric Cooperative, repairs & maintenance 1044.77; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 151.61; Kingsbury Journal, publishing 750.72; Kingsbury Journal, library publishing 18.40; Kingsbury Conservation District, Arbor Day tree 35.00; Kissner Paving, repairs & maintenance 7,346.95; Kristy Hubbard, supplies 74.66; Library Journal, supplies 157.99; Maynard's, supplies 22.57; MC&R Pool, Inc., repairs & maintenance 210.27; Micro Marketing LLC, supplies 376.60; Midstate Agronomy, supplies 32.50; NAPA, supplies, repairs & maintenance

164.97; Northwest Pipe Fitting, Inc., repairs & maintenance 52.77; Northwestern, utilities 210.55; NS Inflatables, supplies 2,750.00; O'Keefe Implement, Inc., supplies, repairs & maintenance 695.49; Office Peeps, Inc., library supplies 66.71; Office Peeps, Inc., supplies 1,295.28; Ottertail, utilities 5,244.71; Postmaster, supplies 1,440.00; Ramkota Hotel & Conference Center, conference 345.00; Reader Service, supplies 19.92; Rich's Gas & Service, diesel, fuel, and supplies 1,257.35; Rod's Repair, repairs & maintenance 2,959.19; Roger & Angie Billings, meter deposit refund 125.00; Roman Briggs, event center deposit refund 355.00; Roy's Sport Shop, supplies 327.93; SD Dept of Revenue, sanitation sales tax 478.10; Share Corp, chemicals 3,216.98; Sheri Ruedebusch, event center deposit refund 555.00; Smith's Lumber, supplies, repairs & maintenance 532.04; Southeast South Dakota Tourism, marketing 265.00; Stephanie Sudenga, event center deposit refund 50.00; Tawni Garry, event center deposit refund 50.00; The Main Stop, fuel 1,111.70; The Pioneer Woman, supplies 23.99; The Saturday Evening Post, supplies 28.00; Tracey Larson, travel 320.16; Traci Smith, event center deposit refund 50.00; Valley Fibercom, utilities 497.41; Warne's Appliance, repairs & maintenance 189.95; Water Billboards, supplies 932.67; IMEG, water project 4,600.00; IMEG, sewer project 1,200.00; IMEG, water 4,125.00; Mediacom, utilities 101.20.

ALDERMAN OATH: Attorney Schumacher administered the Oath of Office to Bret Jensen - Alderman Ward II.

BUILDING PERMIT APPEAL: Linda & Mark Harris met with the council to express their concern on a building permit application approved to LuAnn Klinkel for a garage addition that they feel is over the property line. LuAnn Klinkel was present for the meeting and presented documents for her property. Harris's are willing to get their property surveyed.

SPECIAL LIQUOR LICENSE: Three applications for special liquor licenses were presented to the council. Applications include: Klinkel's III owned by LuAnn Klinkel for an event to be held at the De Smet Event Center on June 17, 2023, from 4:30 pm to 12:00 am, the De Smet Volunteer Fire Department for an event to be held at the De Smet Event Center on June 24, 2023, from 4:30 pm to 12:00 am, and Half Pint owned by Adam Sorenson for an event to be held at Rose Vincent Park on July 22, 2023, from 9:00 am to 9:00 pm. Motion was made by Asleson, seconded by Cavanaugh, to approve the special liquor licenses to Klinkel's III owned by LuAnn Klinkel for an event to be held at the De Smet Event Center on June 17, 2023, from 4:30 pm to 12:00 am, the De Smet Volunteer Fire Department for an event to be held at the De Smet Event Center on June 24, 2023, from 4:30 pm to 12:00 am, and Half Pint owned by Adam Sorenson for an event to be held at Rose Vincent Park on July 22, 2023, from 9:00 am to 9:00 pm, all voting aye, motion carried.

LIQUOR VENDORS: Motion was made by Jensen, seconded by Cavanaugh, to approve the updated list of vendors: Republic National Distributing Co., Johnson Brothers of SD, Porter Distributing Co., Ellwein Brothers, Inc., Shade' Vineyard/Winery, Southern Glazer's of SD, Prairie Berry Winery, and Cask & Cork Distributer, for liquor license

holders to purchase alcohol from, seconded by Cavanaugh, all voting aye.

BUILDING PERMITS: Motion was made by Asleson, seconded by Jensen, to approve the building permit application submitted by Blake Hornig - chain link fence; Loren Nolte - deck; Mark Harris - concrete pad; and Greg & Cindy Hesby - 6' vinyl fence, all voting aye, motion carried.

ZONING: Motion was made by Cavanaugh, seconded by Jensen to convene as the Zoning Board of Adjustment, all voting aye, motion carried.

MALONE'S ADDITION: A request from Chad Malone to approve the Malone's Addition, To the City of De Smet in the NW1/2 of Section 27, Township 111 North, Range 56 West of the 5th P.M. in Kingsbury County, South Dakota was presented to the board. The property listed is in city limits. A motion was made by Cavanaugh, seconded by Spader to adopt and pass the following Resolution #2023-3 to approve the plat, all voting aye, motion carried.

RESOLUTION #2023-3

BE IT RESOLVED by the City Planning Commission of De Smet, South Dakota, that the plat showing "Malone's Addition to the City of De Smet in the NW1/2 of Section 27, Township 111 North, Range 56 West of the 5th P.M. in Kingsbury County, South Dakota" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAN AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCPTED AND APPROVED.

PASSED AND APPROVED THIS 14h DAY OF JUNE, 2023.

Mayor, De Smet, SD

ATTEST:

City Finance Officer, De Smet, SD

Mayor Wolkow declared the council back in session.

MALONE'S ADDITION: A request from Chad Malone to approve the Malone's Addition, To the City of De Smet in the NW1/2 of Section 27, Township 111 North, Range 56 West of the 5th P.M. in Kingsbury County, South Dakota was presented to the board. The property listed is in city limits and has been approved by the Zoning Board of Adjustment. A

motion was made by Cavanaugh, seconded by Spader to adopt and pass the following Resolution #2023-4 to approve the plat, all voting aye, motion carried.

RESOLUTION #2023-4

BE IT RESOLVED by the City Council of De Smet, South Dakota, that the plat showing "Malone's Addition to the City of De Smet in the NW1/2 of Section 27, Township 111 North, Range 56 West of the 5th P.M. in Kingsbury County, South Dakota" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAN AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCPTED AND APPROVED.

PASSED AND APPROVED THIS 14h DAY OF JUNE, 2023.

Mayor, De Smet, SD

ATTEST:

City Finance Officer, De Smet, SD

EASEMENT: An easement was presented to the Council that would grant Chad Malone and Jennifer Hively access across city property to a portion of their property that cannot be accessed from the public street. Motion was made by Cavanaugh, seconded by Asleson, to approve granting the easement to Chad Malone and Jennifer Hively, all voting aye, motion carried.

MOWER BIDS: This being the date and time advertised, two sealed bid were received and opened for the 2019 Hustler Raptor SD mower with 48" Flip-up deck with approximately 289 hours. Bids received were Larry Janish \$1,105.00 and Linda Rommereim \$2,550.00. Motion was made by Cavanaugh, seconded by Spader, to accept the bid from Linda Rommereim in the amount of \$2,550.00 for the 2019 Hustler Raptor SD mower with 48" Flip-up deck with approximately 289 hours, all voting aye, motion carried.

BLOCKING STREETS: A request has been made by Patrick Hansen, to block a portion of Calumet Ave., from the driveway by Maynard's to his south property line, on June 16th from 6:00 pm to 2:00 am. Motion was made by Cavanaugh, seconded by McCune, to approve blocking a portion of Calumet Ave. on June 16, 2023 from 6:00 pm to 2:00 am, all voting aye, motion carried.

PUBLIC COMMENTS: Mike Martens met with the council to express his concerns with the adjacent property being used as a campground.

PROJECT UPDATES: Shane Waterman, Engineer for IMEG, met with the council to discuss the status of the current Main Street Project, Water Project, and Wastewater Project. Engineer Waterman discussed the amount of street repaired, curb & gutters, and sidewalks with one area of the project. DANR will review the final project plans when they are completed.

EXECUTIVE SESSION: At 6:14 pm, motion was made by Hansen, seconded by Jensen, to approve going into executive session to discuss personnel and contract negotiations, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 7:06 pm.

CLAUS SMITH: A written letter of appeal was submitted by Claus Smith regarding the deadline to license and get vehicles operable, and to remove the piles of debris. Motion was made by Cavanaugh, seconded by Jensen, to extend the deadline for Claus Smith until July 1, 2023 to get vehicles on his property licensed and operable or removed, and cleanup the debris on the property, all voting aye, motion carried.

SEASONAL HELP: Motion was made by Cavanaugh, seconded by Hansen, to approve hiring Macailyn Pillar as a lifeguard, in the amount of \$11.25/hour, and Madalynn Bacon as a lifeguard, in the amount of \$11.75/hour, all voting aye, motion carried.

AIRPORT AERIAL SPRAYING APPLICATION: Brady Fast, owner of Fast Ag Air filed an application for a 2023 aerial spraying permit. Fast has submitted all of the necessary items for his aerial spraying permit. Motion was made by Hansen, seconded by Asleson, to approve the aerial spraying permit application submitted by Fast Ag Air (Brady Fast) for 2023, all voting aye, motion carried.

HOSPITAL & CLINIC LEASE AGREEMENTS: Motion was made by Cavanaugh, seconded by Asleson, to approve the amended lease agreement with Avera, extending the hospital lease agreement until 2048, all voting aye, motion carried. Motion was made by Hansen, seconded by Spader, to approve the amended clinic lease agreement with Avera, extending the lease until Sept. 30, 2027, all voting aye, motion carried.

CHIP SEAL HELI-PAD: An estimate to chip-seal and fog coat around the heli-pad was presented to the council in the amount of \$14,938.00. Sweeping could be done with city equipment and staff to reduce the estimate. Motion was made by Cavanaugh, seconded by Asleson, to approve chip sealing and fog coating without the sweeping for the heli-pad using hospital funds to pay the expense, all voting aye, motion carried.

STREETS: Street Supt. Ryan Petersen, met with the council to inform them that the chip sealing has been completed, Mag Water will be applied at the end of June. The council inquired about doing additional Mag Water on a street north of Front that is owned half by the city and half by the township. Due to the additional traffic from the Highway 25 construction, the council instructed Supt. Petersen to have the road going north of Front Street treated at the expense of the City for this year only.

SURPLUS PROPERTY: Motion was made by Cavanaugh, seconded by McCune, to declare two (2) - 25 x 11.00-12 NHS tires and two (2) 25 x 8.00-12NHS tire as surplus property to be disposed of at the De Smet Restricted Use Site, all voting aye, motion carried.

DE SMET DEVELOPMENT: Jamie Lancaster, Director of the De Smet Development Corporation met with the council to give a monthly update. Items included the semi-annual meeting was held and well attended; the sculptures have been installed; 2023 De Smet Community guides have been printed and distributed; they are looking into doing the future community guides in house; continuing to work on housing; and was awarded a marketing grant in the amount of \$315,000.00 to be used over several years.

PROJECT PAYMENTS: Motion was made by Cavanaugh, seconded by Asleson, to approve pay requests: IMEG Sewer project Inv. 22006268.01-5, \$1,200.00; IMEG Water project Inv. 21005454.01-3 \$4,125.00; Inv. 22006268.00-6 \$4,600.00, all voting aye, motion carried.

FINANCIAL REPORTS: Motion was made by Hansen, seconded Cavanaugh, to approve the May 2023 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried. Motion was made by Cavanaugh, seconded by Jensen, to invest MMDA balances over \$500,000.00 into an IntraFi account for a higher interest rate with American Bank & Trust, all voting aye, motion carried.

OVERTIME: Motion by Spader, seconded by Asleson, to approve the overtime hours for the month of May as presented, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the May law enforcement report; 2) advancing to an integrated library system; and 3) an elected official's workshop to be held in Pierre on July 26, 2023.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Karen Hansen \$18.57/hour effective June 1, 2023.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____