

REGULAR MEETING DE SMET COMMON COUNCIL
May 10, 2023

The De Smet Common Council met in regular session on May 10, 2023, at 5:00 p.m., with the following present: Council members Cole Munger, Bret Jensen (via speaker phone), Pam Spader, Lowell Hansen, George Cavanaugh, Shon Asleson, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: Mayor Wolkow announced that the water tower would be getting cleaned on Tuesday, May 16, 2023.

MINUTES: Motion was made by Spader, seconded by Cavanaugh, to approve the minutes of the April 12, 2023 Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Asleson, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$32,125.90; OASI Benefit 2,457.66; Aflac, ins. premium 187.98; Dearborn National, life insurance 123.20; Delta Dental of South Dakota 335.20; VSP 169.80; The Health Pool of SD, health insurance premium 7,234.22; SDRS, retirement benefit 3,855.12; Mediacom, utilities 101.20; SD Finance Officers Assoc., registration 75.00; SD Governmental Human Resource, registration 50.00; Visa, supplies, fuel & utilities 2,803.16; A-OX Welding Supply Co, Inc., supplies 317.95; American Trust Insurance, insurance 62.00; Avera Occupational Medicine, drug testing 252.00; Avid Hawk LLC, monthly fee 35.00; Bau Plumbing & Heating, repairs 36.00; Beth Poppen, deposit refund 10.00; Bethlehem Lutheran Church, deposit refund 50.00; Brady & Rachel Anderson, deposit refund 50.00; Butler Machinery Co., repairs & maintenance 2,592.37; Center Point Large Print, supplies 30.71; Century Link, utilities 68.80; Chesterman Company, supplies 110.10; City of De Smet, supplies 77.71; City of De Smet, utilities 532.54; Colonial Research, supplies 907.71; Commercial Asphalt, supplies 1,670.40; Complete Automotive, LLC, repair & maintenance 896.31; Connecting Point, supplies, repairs & maintenance 244.50; Cook's Wastepaper & Recycling, utilities 274.82; Cook's Wastepaper & Recycling, repairs & maintenance 6,757.79; Core & Main, repair & maintenance 1,761.09; Cornerstone Career Learning Center, deposit refund 50.00; Cory Beck, meter deposit refund 75.00; Cowboy Country Store, fuel 418.15; Creative Printing, marketing 799.00; De Smet Development Corp., contributions 1,000.00; De Smet American Legion, supplies 95.00; De Smet Trustworthy, supplies 93.23; De Smet Welding & Machine repairs & maintenance 24.00; Department of Health, supplies 28.00; Environmental Equipment & Services, repairs & maintenance 888.75; Event Center Advisory Board, supplies 108.80; Harvey Hubbard, supplies 100.85; Hawkins, chemicals 5,937.13; Heiman Fire Equipment, supplies, repairs & maintenance 1,022.00; Heiman Fire Equipment, supplies 135.00; Karly Fischer, event center deposit refund 30.00; Kingsbury Electric Cooperative, repairs & maintenance 455.00;

Kingsbury Electric Cooperative repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 371.95; Kingsbury Journal, publishing 749.09; Kingsbury Journal, library publishing 36.00; Lance Nichols, event center deposit refund 50.00; Lori Korkow, deposit refund 50.00; Love Communications LLC, BBB marketing 999.95; M&T Fire & Safety, equipment 28,750.00; Matt Larson & Katelyn Timp, deposit refund 243.75; Maynard's, supplies 5.38; Mia Gehm, deposit refund 50.00; Micro Marketing LLC, supplies 270.28; NAPA, supplies, repairs & maintenance 367.94; Northwest Pipe Fittings, Inc., repairs & maintenance 23.63; Northwestern, utilities 1,024.25; O'Keefe Implement, Inc., supplies & equipment 957.88; Office Peeps, Inc., library supplies 49.68; Office Peeps, Inc., supplies 317.50; Ottertail, utilities 6,681.52; Pheasantland Industries, supplies 436.98; Rachel Anderson, deposit refund 30.00; Renae Collins, deposit refund 50.00; Rich's Gas & Service, diesel, fuel, repairs & maintenance 2,125.76; SD Dept of Revenue, recreation sales tax 149.09; SD Dept of Revenue, sanitation sales tax 460.36; SD DOT, deposit refund, 50.00; Share Corp, supplies 3,343.19; Swimming Pool, supplies 150.00; The Main Stop, fuel 67.76; Trackside Custom Tarps, repairs & maintenance 30.00; Two Way Solutions, Inc., supplies 2,685.91; Valley Fibercom, utilities 441.01; Visa, utilities, Zell Manufacturing, repairs 500.00.

BUILDING PERMITS: Motion was made by Munger, seconded by Asleson, to approve the building permit application submitted by Jennifer Grover for two garden sheds, all voting aye, motion carried. Motion was made by Munger, seconded by Asleson, to deny the building permit application submitted by Daniel Piehl for a fence in the front yard that does not meet the zoning requirements, all voting aye, motion carried.

PUBLIC COMMENTS: Mark Siefkes met with the council to comment that the water leak at his property is fixed and the idea of a plexiglass liner for the water tower.

THANK YOU TO COLE MUNGER: Motion was made by Jensen, seconded by Hansen, to approve Resolution 2023-3, thanking Cole Munger for his two years of dedicated service on the city council. Munger was presented a certificate of appreciation by Mayor Wolkow.

RESOLUTION 2023-3

Thank you to Cole Munger, as the Ward I Alderman for his two years of dedicated service to the City of De Smet.

Mayor - Gary Wolkow

Finance Officer Tracey Larson

Dated: May 10, 2023

COUNCIL REORGANIZATION: Motion was made by Cavanaugh, seconded by Asleson, to adjourn as the old council, all voting aye, motion carried. Motion was made by Asleson, seconded by Cavanaugh, to reconvene as the new council. The Oath of Office was administered by Attorney Gary Schumacher to Shon Asleson - Alderman Ward III, and Gary Wolkow, Mayor. There was no nominating petition filed for Ward I creating a vacancy. Hanson appointed Dustin McCune to fill the Ward I vacancy for a one-year term. Motion was made by Cavanaugh, seconded by Asleson, to approve the appointment of Dustin McCune as the Ward I Alderman for a one-year term, all voting aye, motion carried. Attorney Schumacher administered the Oath of Office to Dustin McCune - Alderman Ward I.

The May meeting being the reorganization meeting for the Council, motion was made by Cavanaugh, to nominate Lowell Hansen for the position of Council President, motion was seconded by Spader. Mayor Wolkow called for any other nominations for the position of Council President. Being there were no further nominations for the position of Council President, the vote was cast, all voting aye, motion carried.

Motion was made by Hansen to nominate George Cavanaugh for the position of Council Vice-President, seconded by Spader. Mayor Wolkow called for any other nominations for the position of Council Vice-President. Being there were no further nominations for the position of Council Vice-President, the vote was cast, all voting aye, motion carried.

APPOINTED OFFICIALS & OFFICIAL DEPOSITORIES/NEWSPAPER: Nominations were made by Mayor Wolkow to appoint Tracey Larson as Finance Officer, and Todd Wilkinson as City Attorney, Motion by Jensen, seconded by Asleson, that the appointive offices for the year 2023-2024 shall be filled as follows: Tracey Larson reappointed as Finance Officer, and Todd Wilkinson reappointed as City Attorney, all voted aye, motion carried. Motion was made by Cavanaugh, seconded by Spader, to designate the American Bank & Trust and Dakotaland Federal Credit Union as the official depositories, and The Kingsbury Journal as the official newspaper, all voting aye, motion carried.

COMMITTEES/APPOINTMENTS/VOLUNTEERS: The Mayor presented the Alderman Committee appointments as follows: Streets & Alleys: Bret Jensen, George Cavanaugh, Dustin McCune; Water & Sewer: Shon Asleson, Lowell Hansen; Parks/City Buildings/Museum/Library: George Cavanaugh, Dustin McCune, Pam Spader; Law Enforcement Board: Gary Wolkow, Lowell Hansen; Fire Department: Lowell Hansen, Gary Wolkow, Shon Asleson; Hospital: George Cavanaugh, Pam Spader; Budget & Finance: Bret Jensen, George Cavanaugh, Pam Spader; Garbage & Restricted Use Site: Bret Jensen, Lowell Hansen, Dustin McCune; Airport: Lowell Hansen, Dustin McCune, Shon Asleson; Zoning Officers: Dustin McCune, Gary Wolkow, Bret Jensen, Shon Asleson; Zoning Board: Bret Jensen, Shon Asleson, George Cavanaugh, Dustin McCune, Lowell Hansen, Gary Wolkow, Pam Spader; Safety Committee: George Cavanaugh, Bret Jensen, Pam Spader; Tree

Board: Lowell Hansen, Jason Springer. Motion was made by Cavanaugh, seconded by Asleson, to approve the council committees as presented, all voting aye, motion carried. Motion was made by Cavanaugh, seconded by Asleson, to approve appointment of Kathy Hawkins to the Library Board; approve appointment of Melissa Churchill and Jamie Lancaster to the Event Center Advisory Board; the following individuals as Museum volunteers: Gale Anderson, Billie Baird, Dee Baker, Elaine Behm, Jeanie Colwell, Kathy Connell, Carmen Dannenbring, Amy Gruntmier, Deb Hafey, Barb Hansen, Jeff Hed, Roxene Helms, Helen Janish, Sharry Knock, Cheryl Noem, Kathy Ostrander, Suzanne Roeder, Mavis Stoel, LeAnn Stofferson, Marlene Somson, Evelyn Twite, Will Ward, Sheila Smith, and Candy Weller; and the following individuals as Event Center volunteers: Dee Baker, Janice Doll, Merle Klinkel, Mike Frey, Lynn Beck, Judy Wolkow, and Melissa Churchill, Skye Thompson, Gordy Skyberg, Bernie Stoel, Mavis Stoel, Greg Skyberg, Arlys Skyberg, Glanda Haines, Joleen Schultz, Connie Kruse, and Bonnie Menzel, the following individuals as Fire Department volunteers: Monte Albrecht, Jake Anderson, Andy Alderman, Kyle Anderson, Mykel Anderson, Shon Asleson, Cory Beck, Mark Birkel, Rob Cleveland, Dane Coughlin, Matt Currier, Curt Eichacker, Ryan Griffith, Nick Henrich, Lane Hildbrandt, Mark Hojer, Randal Holland, James Millman, Cole Munger, Tate Munger, Jim Pommer, Gordon Skyberg, Jason Springer, Jake Vincent, Mikel Warne, Michael Warner, Shawn Wolkow, Darin Warne, Derek Sprang, and Dustin McCune, all voting aye, motion carried.

RENEWAL OF MALT BEVERAGE LICENSES: This being the date and time advertised motion was made by Asleson, seconded by Cavanaugh, to re-issue on-off sale malt beverage with SD Farm Wine licenses as follows: Klinkel's III, Wheaties Sports Bar, General Store, Oxbow, Cowboy Country, The Main Stop, Double Bogey's, Maynard's, Dollar General, and Field's Fish & Game, all voting aye, motion carried.

PROJECT UPDATES: Shane Waterman, Engineer for IMEG, met with the council to discuss the status of the current Main Street Project, Water Project, and Wastewater Project. Engineer Waterman discussed the amount of street repair, curb & gutters, and sidewalks with various areas of the project. Engineer Waterman has met with Water and Wastewater Supt. Jason Springer to have him review some of the project plans, and scheduling a meeting with the street committee to discuss the cost to add some items to the project. DANR will review the final project plans when they are completed.

Council member Bret Jensen left the meeting during this time and Council member Dustin McCune left after the project updates had been discussed.

STREETS: Street Supt. Ryan Petersen, met with the council to discuss estimates to use concrete on areas of Prairie Avenue where asphalt doesn't hold up to the heavier trucks when they turn. Supt. Petersen reported that everyone in the street department has been patching potholes and sweeping streets. There have been some recent electrical issues with the street sweeper. The street sweeper will be taken to be looked at after the June celebration.

BLOCKING STREETS: A request has been made by Patrick Hansen, to block a portion of Calumet Ave., from the driveway by Maynard's to his south property line, on June 10th from 6:00 pm to 2:00 am. Motion was made by Cavanaugh, seconded by Asleson, to approve blocking a portion of Calumet Ave. on June 10, 2023 from 6:00 pm to 2:00 am, all voting aye, motion carried.

CAMPGROUND: Cody Siver met with the council to discuss the development of a campground for 12-14 campers in a trailer park area that he has been cleaning up. This area is zoned R-3 and a campground would be permitted with specific requirements.

MOSQUITO GRANT: Motion was made by Cavanaugh, seconded by Hansen, to approve applying for the South Dakota Department of Health grant for mosquito control, all voting aye, motion carried.

ELECTRONIC RECYCLING: The company that hauls the electronic recycling has offered to bring totes that could be left at the new city shop for electronic recycling year round. The fee to dispose of electronic would remain the same at \$5.00 per item. Motion was made by Asleson, seconded by Spader, to approve of the year round electronic recycling, all voting aye, motion carried.

SEASONAL HELP: Motion was made by Asleson, seconded by Cavanaugh, to approve hiring Mia Yokey as a lifeguard, in the amount of \$11.25/hour, pending she pass her lifesaving certification, all voting aye, motion carried.

OVERTIME: Motion by Spader, seconded by Asleson, to approve the overtime hours for the month of April as presented, all voted aye, motion carried.

FINANCIAL REPORTS: Motion was made by Hansen, seconded Asleson, to approve the April 2023 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the April law enforcement report; and 2) nuisance properties.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

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