

REGULAR MEETING DE SMET COMMON COUNCIL

July 10, 2019

The De Smet Common Council met in regular session on July 10, 2019, at 5:00 p.m., with the following present: Bret Jensen, Alex Botkin, Lowell Hansen, George Cavanaugh, Norman Whitaker, Jay Slater, Mayor Gary Wolkow, FO Tracey Larson, and City Attorney Todd Wilkinson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

MINUTES: Motion was made by Botkin, seconded by Cavanaugh, to approve the minutes of the June 4, 2019 Regular Meeting and the June 7, 2019 Emergency Meeting, all voting aye, motion carried.

CLAIMS: Motion by Botkin, seconded by Whitaker, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$41,672.59; OASI Benefit 3,187.97 Aflac, ins. premium 226.72; Dearborn National, life insurance 105.60; Farm Bureau Bank, health savings 875.00; Delta Dental of South Dakota 299.88; VSP 145.96; Health Pool of SD, health insurance premium 7,729.93; SDRS, retirement benefit 3,495.72; Mediacom, utilities 70.81; Andrew Close, event center deposit refund 10.00; Asphalt Paving & Materials Co., street repairs & maintenance 313.10; Avera Occupational Medicine, supplies 1,117.25; Avid Hawk LLC, annual domain & monthly web site fee 53.00; Black Tie Floral, supplies 75.00; Building Sprinkler, Inc., sprinkler inspection 475.00; Butler Machinery Co., repairs & maintenance 3,282.43; Casey Virchow, meter deposit refund 125.00; Center Point Large Print, books 29.21; Century Link, utilities 534.48; City of De Smet, supplies & postage 33.64; City of De Smet, utilities 603.53; Connecting Point, support contract & off-site backup 1,100.00; Cook's Wastepaper & Recycling, city garbage collection 247.50; Cook's Wastepaper & Recycling, residential garbage 6,177.02; Core & Main LP, repairs & maintenance 742.41; Creative Printing; marketing 699.00; De Smet Development Corp., website contribution 1,500.00; De Smet Trustworthy Hardware, supplies 380.67; De Smet Trustworthy Hardware, supplies 29.98; Demco, supplies 145.18; DENR Fiscal Management Program, annual fees 600.00; Dept. of Health, water labs 72.00; The De Smet News, publishing, 682.30; The De Smet News, publishing 94.30; Express Embroidery & Screen PR, supplies 158.50; Good Housekeeping, magazine renewal 29.97; Hawkins, Inc., water & pool chemicals 6,509.65; Heartland Paper Company, supplies 638.34; Jesse Vincent Construction, repairs & maintenance 255.10; Judy Marx, event center deposit refund 50.00; Kaitlin Johnson, event center deposit refund 30.00; Karen Hansen, event center deposit refund 625.00; Katherine Eykamp, event center deposit refund 50.00; Kathy Heller, event center deposit refund 50.00; KDLT-TV, publishing 102.00; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 151.68; Kristy Hubbard, reimburse for supplies 66.37; Lawrence & Schiller, marketing 1,250.00; Lyle Signs, supplies 493.60; Mack Landscaping Lawn Irrigation, irrigation start-up 230.00;

Maynard's De Smet, supplies 41.20; Maynard's De Smet, supplies 610.02; MC & R Pools, Inc. repairs & maintenance 55.67; Melissa Kees, event center deposit refund 10.00; Micro Marketing LLC, books 477.12; Nate Spain, event center deposit refund 275.00; Northwest Pipe Fittings, Inc., repairs & maintenance 168.20; Northwestern, utilities 92.59; O'Keefe Implement, Inc., repairs & maintenance, supplies 258.01; Office Peeps, Inc., supplies 45.28; Office Peeps, Inc., supplies 426.81; Olivia Falsetta, event center deposit refund 375.00; Ottertail, utilities 5,171.22; Peterson Construction, museum supplies 260.00; Poinsett Gardens, Inc., supplies 497.87; Postmaster, supplies 175.00; Ramkota, conference lodging 288.00; Reader Service, library supplies, 18.33; Reed Inc., debt service principal 1,448.41; Reed Inc., debt service principal 690.58; Reed Inc., debt service principal, 2,500.00; Renae Aughenbaugh, event center deposit refund 150.00; Rich's Gas & Service, fuel 1,379.83; Ron's Saw Sales, supplies 116.44; SD Dept. of Revenue, sales tax 433.41; SD Dept. of Revenue, sanitation sales tax 422.47; Share Corp., supplies 449.24; Sharon Nuttbrock, event center deposit refund 10.00; Smith's Lumber, supplies 35.80; Southeast South Dakota Tourism, marketing 245.00; Spencer Quarries/Commercial Asphalt, repairs & maintenance 565.25; State of South Dakota, utilities 10.07; Tina Schipper, event center deposit refund 375.00; Tracey Larson; mileage reimbursement 193.72; US Bank, water loan debt service 2,666.22; W & A Rentals, Old Settlers activities 106.50; Warne's Appliance, repairs & maintenance 310.00; Wellmark, supplies 37.39; Woods Heating & Cooling LLC, supplies, repairs & maintenance 55.11; Helms & Associates, airport 1,863.53; Helms & Associates, airport 495.70; MC & R Pool, repairs & maintenance 17,430.00; Mediacom, utilities 260.80; Mediacom, utilities 73.10.

ANNOUNCEMENTS: Mayor Wolkow announced that some of the games for the 12U State Tournament will be held in De Smet on Friday, July 12th and Saturday, July 13th.

ZONING: Motion was made by Jensen, seconded by Cavanaugh, that the Council to be convened as the Board of Adjustment, all voting aye, motion carried. The Board of Adjustment was called to order by Mayor Wolkow.

This being the date and time public noticed for the hearing on Variance Application #73 submitted by Gary Wolkow, Wolkow met with the board to discuss the variance application. Wolkow has requested a variance to allow the construction of a wrap-around deck less than 30 feet from the side (West) property line on the following legally described property: W2 Lot 6 Exc 5' & all of Lot 7, Block 24, Brown's Addition, City of De Smet, and addressed as 510 1st Street, De Smet, South Dakota.

Notice of the hearing was properly given by certified mail and by publication of the publication of the Notice of Hearing in conformity with Section 3.04.05 of the City Zoning Ordinance. No one from the public appeared in opposition of the proposed variance application.

Upon conclusion of the hearing and the Board having considered the application and evidence presented, recommends its approval based upon the findings as follows:

1. That property legally described as: W2 Lot 6 Exc 5' & all of Lot 7, Block 24, Brown's Addition, De Smet, Kingsbury County, South Dakota, is located within the city limits of the City of De Smet and the Board of Adjustment has jurisdiction over the application.
2. That the property is currently zoned "R-2 General Residential".
3. That adjacent properties are zoned "R-2 General Residential" and "R-3 Combined Residential".
4. That the Area Regulations of the "R-2" zoning require a front yard set-back of 30 feet from the property line and the "Additional yard Requirements" in Chapter 4.07 Yards, states that a corner lot must have a front yard along both streets.
5. That the proposed wrap-around deck addition would be constructed 18 feet from the side (West) property line and 30 feet from the front (South) property line.
6. That the applicant has filed the required application for the variance permit and the notice of hearing was properly given.
7. That none of the adjoining property owners presented any objections to the variance.
8. That granting of the proposed variance would not increase any safety exposure to the adjacent property owners.
9. That the proposed deck would not be a totally enclosed structure.
10. That the Board of Adjustment take into consideration each application on its own accord.
11. That ordinances have been approved and adopted to protect the De Smet residents and properties within the city limits.
12. That the reasons set forth in the application justify approving a variance.

This being the date and time public noticed for the hearing on Variance Application #74 submitted by Mike Warner, Warner met with the board to discuss the variance application. Warner has requested a variance to allow the construction of a six (6) foot x eight (8) foot steps/landing less than 30 feet from the front (South) property line on the following legally described property: Lot 5, Block 9, Carroll's Addn., City of De Smet, and addressed as 712 2nd Street SW, De Smet, South Dakota.

Notice of the hearing was properly given by certified mail and by publication of the publication of the Notice of Hearing in conformity with Section 3.04.05 of the City Zoning Ordinance. No one from the public appeared in opposition of the proposed variance application.

Upon conclusion of the hearing and the Board having considered the application and evidence presented, recommends its approval based upon the findings as follows:

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1. That property legally described as Lot 5, Block 9, Carroll's Addn., De Smet, Kingsbury County, South Dakota, is located within the city limits of the City of De Smet and the Board of Adjustment has jurisdiction over the application.
2. That the property is currently zoned "R-2 General Residential".
3. That all adjacent properties are zoned "R-2 General Residential".
4. That the Area Regulations of the "R-2" zoning require a front yard set-back of 30 feet from the property line.
5. That the proposed step/landing addition would be constructed 29 feet from the front property line.
6. That the applicant has filed the required application for the variance permit and the notice of hearing was properly given.
7. That none of the adjoining property owners presented any objections to the variance.
8. That granting of the proposed variance would not increase any safety exposure to the adjacent property owners.
9. That the steps as proposed are not a totally enclosed structure and only widen the existing footprint of the steps.
10. That the Board of Adjustment take into consideration each application on its own accord.
11. That ordinances have been approved and adopted to protect the De Smet residents and properties within the city limits.
12. That the reasons set forth in the application justify approving a variance.

This being the date and time public noticed for the hearing on Variance Application #75 submitted by Ryan Griffith, Contractor Preston Collier met with the board to discuss the variance application. Griffith has requested a variance to allow the construction of a 10 foot x 24 foot garage addition less than 30 feet from the side (West) property line and less than 50 feet from the rear (North) property line on the following legally described property: E110' of W167' of S115' of OL 26 S2NW 27-111-56, City Aud Plat of Outlots, City of De Smet, and addressed as 114 Front Street NW, De Smet, South Dakota.

Notice of the hearing was properly given by certified mail and by publication of the publication of the Notice of Hearing in conformity with Section 3.04.05 of the City Zoning Ordinance. No one from the public appeared in opposition of the proposed variance application.

Upon conclusion of the hearing and the Board having considered the application and evidence presented, recommends its approval based upon the findings as follows:

1. That property legally described as E110' of W167' of S115' of OL 26 S2NW 27-111-56, City Aud Plat of Outlots, De Smet, Kingsbury County, South Dakota, is located within the city limits of the City of De Smet and the Board of Adjustment has jurisdiction over the application.
2. That the property is currently zoned "Ag - Agricultural District".

3. That all adjacent properties are zoned "Ag - Agricultural" and "R-2 General Residential".
4. That the Area Regulations of the "Ag" zoning require a side yard set-back of 30 feet and a rear yard set-back of 50 feet from the property line.
5. That the proposed garage addition would be constructed 2 feet from the side property line and would be in line with the existing garage structure.
6. That the proposed garage addition would be constructed 31 feet from the rear property line.
7. That the applicant has filed the required application for the variance permit and the notice of hearing was properly given.
8. That none of the adjoining property owners presented any objections to the variance.
9. That granting of the proposed variance would not increase any safety exposure to the adjacent property owners.
10. That the Board of Adjustment take into consideration each application on its own accord.
11. That ordinances have been approved and adopted to protect the De Smet residents and properties within the city limits.
12. That the reasons set forth in the application justify approving a variance.

Based upon these findings, a motion was made by Whitaker, seconded by Cavanaugh, to recommend approval of the variance application #74 as submitted to Mike Warner for steps/landing addition, and recommend approval of variance application #75 as submitted to Ryan Griffith for a garage addition, all voting aye, motion carried. Motion was made by Cavanaugh, seconded by Whitaker, to recommend approval of the variance application #73 as submitted to Gary Wolkow pending physical inspection of measurements by a zoning officer, all voting aye, motion carried.

Motion was made by Cavanaugh, seconded by Whitaker, to reconvene as the city council, all voting aye, motion carried.

Motion was made by Botkin, seconded by Cavanaugh, to approve recommendation from the zoning Board of Adjustment to approve the Variance Application #74 submitted by Mike Warner, Variance Application #75 submitted by Ryan Griffith, and Variance Application #73 pending physical inspection of the measurements by a zoning officer submitted by Gary Wolkow, all voting aye, motion carried.

BUILDING PERMITS: Motion was made by Cavanaugh, seconded by Whitaker, to approve the building permit pending physical inspection of measurements by a zoning officer submitted by Gary Wolkow for a wrap-around deck, all voting aye, motion carried. Motion was made by Whitaker, seconded by Cavanaugh, to approve buildings permits submitted by Mike Warner - steps/landing; Ryan Griffith - garage addition; David Bock - garage with living quarters; Cowboy Country Store - Sinclair Dinosaur; and American Engineered Products - three additions, all voting aye, motion carried.

STREET VACATE: This being the date and time set for the hearing on the "Petition for Vacation of Street" filed by City of De Smet and De Smet Development Corporation, and no one appearing for or against said request, motion was made by Botkin, seconded by Jensen, to approve

Resolution 2019-3 vacating a portion of Ingalls Avenue that is not open or used by the public, all voting aye, motion carried.

RESOLUTION 2019-3

WHEREAS a Petition for Vacation of that part of Ingalls Avenue also referred to as Third Avenue running north and south between Lots 5 of Block 3, of Ely's Addition, to the City of De Smet, and Outlot 11 in the North Half of the Southeast Quarter (N ½ SE ¼) of Section Twenty Eight (28), Township One Hundred Eleven (111), Range Fifty Six (56), according to County Auditor Plat of Outlots to the City of De Smet, Kingsbury County, South Dakota, has been presented to the City of De Smet, pursuant to SDCL 9-45-7; and

WHEREAS publication of a Notice of Hearing on the proposed vacation has been given; and

WHEREAS the Petition and the evidence and testimony presented evidenced a necessary and compelling basis for vacating that portion of the street described thereon; and

WHEREAS it is not now open or used and never has been opened or used by the public; nor has the portion of the street been used or traveled upon as a street or alley at any time during the twenty years subsequent to the recording of the plat establishing the street.

NOW THEREFORE BE IT HEREBY RESOLVED that part of Ingalls Avenue also referred to as Third Avenue running north and south between Lots 5 of Block 3, of Ely's Addition, to the City of De Smet, and Outlot 11 in the North Half of the Southeast Quarter (N ½ SE ¼) of Section Twenty Eight (28), Township One Hundred Eleven (111), Range Fifty Six (56), according to County Auditor Plat of Outlots to the City of De Smet, Kingsbury County, South Dakota, is hereby declared vacated and that portion of the property as vacated shall relict back to the adjoining property.

On roll call, all voting "aye", Resolution declared PASSED and ADOPTED on the 10th day of July, 2019.

CITY OF DE SMET

Mayor - Gary Wolkow

ATTEST:

SPECIAL LIQUOR LICENSES & RIBFEST: The De Smet Volunteer Fire Department has requested three special liquor licenses for events to be held at the De Smet Event Center on August 3, 2019 from 4:00 PM to 12:00 AM, August 10, 2019 from 4:00 PM to 12:00 AM, and on August 17, 2019 from 4:00 PM to 1:00 AM. Gary Carlson (Maynard's of De Smet) has requested a special liquor license for an event to be held in the parking lot at 107 Calumet Ave. SW on July 23, 2019 from 4:30 to 8:00 PM. Motion was made by Cavanaugh, seconded by Whitaker, to approve the three special liquor licenses for the De Smet Volunteer Fire Department, for events to be held at the De Smet Event Center on August 3, 2019 from 4:00 PM to 12:00 AM, August 10, 2019 from 4:00 PM to 12:00 AM, and on August 17, 2019 from 4:00 PM to 1:00 AM, and the special liquor license for Gary Carlson (Maynard's of De Smet) on July 23, 2019 in the parking lot of 107 Calumet Ave. SW from 4:30 PM to 8:00 PM, all voting aye, motion carried.

Karen Hansen, owner of Wheaties Bar & Grill has requested a special liquor license for an event to be held in conjunction with Ribfest outside in front of the business at 112 Calumet Ave. SE, De Smet on August 17, 2019 from 12:00 PM to 12:00 AM and permission to barricade the street in front of the business during the event. Chad Kruse, representing the De Smet Chamber, updated the council on activities that will be taking place during the Ribfest event on August 17, 2019. Some of the activities mentioned were the rib cook off, inflatables, vendor/craft fair, karaoke, and bean bag toss. Motion was made by Botkin, seconded by Whitaker, to approve the special liquor licenses for Wheaties Bar & Grill, for an event to be held at in front of the business located at 112 Calumet Ave. SE, De Smet on August 17, 2019 from 12:00 PM to 12:00 AM and to approve barricading the Calumet Avenue from 1st Street to 2nd Street during the event, all voting aye, motion carried.

AIRPORT: Michael Schmit, P.E. for Helms & Associates met with the council to give an update on the current airport hardstand and taxi lane project. With the application for a new hangar near the project site, some amendments have been reviewed to utilize the project funding and stay within the project budget. The change will increase the construction costs approximately \$10,000.00 but will still stay within the project budget. Due to the weather, the project completion date will need to be extended until later in 2019.

Brady Fast has requested permission to build a building structure with loading area at Wilder Field. The building permit application with Kingsbury County was approved in April, 2019 and was waiting for the FAA Air Space Study to be completed. The air space study for the building application for Brady Fast has been approved by the FAA. Motion was made by Slater, seconded by Cavanaugh, to approve the new

building and loading area request from Brady Fast based upon the Kingsbury County building permit, all voting aye, motion carried.

STREETS: Don Weigel, Engineer for Clark Engineering, met with the council to present the drainage information analyzed and possibility for removal of the berm along Wilder Lane. The fiber optic line in the berm area has been located and runs along the north side of the berm and crosses the berm on both the east and west ends. The berm holds water on the small baseball field that has run off from the hospital property and park until the water is absorbed into the ground. The berm was put in place to hold water for the ice rink. Removing the berm would not be an issue with the fiber optic line. If the berm were removed, the water from the ball field would continue to flow along the north side of Wilder Lane until it gets further east and flows across the road and into a drop inlet on the south side of the street. A two-inch asphalt overlay could be laid with more of a crown in the center where needed to keep the water on the north side on the street. Placing a two-inch overlay would extend the life of the street. Weigel also informed the council that installation of curb and gutter, and/or a drop inlet drain on the north side of Wilder Lane are also options to consider. After additional questions regarding the drainage coming off Prairie Ave., Weigel reported that the water draining in the Event Center parking lot, is coming from the parking lot and not from Wilder Lane and would need to look at drainage from Prairie Avenue more. Weigel also stated that additional work may be needed to improve the drainage along Prairie Ave. With the current condition of Wilder Lane, chip sealing would not solve the edge cracking on that street. The council discussed other streets that need repairs and decided to have the street committee meet to look at all of the streets discussed and determine which street needs to have a matt work done first.

PUBLIC COMMENTS: Don Bohn expressed his opposition to the second reading to supplement the 2019 Appropriation Ordinance for the Event Center Loan.

MOSQUITO GRANT: Motion was made by Cavanaugh, seconded by Slater, to accept the SD Dept. of Health grant in the amount of \$1,746.00 for mosquito control and to designate the Mayor as the authorized representative to sign the grant contract, all voted aye, motion carried.

WATER: The State has contacted the City of De Smet, that the future water use permit is to be reviewed by the Water Management Board at a meeting to be held on July 17, 2019 in Pierre. Attorney Wilkinson, Mayor Wolkow, council members Hansen and Whitaker, former Water & Wastewater Supt. Asleson, and De Smet Development Director Anderson will be attending the public hearing to represent and speak on behalf of De Smet. Motion was made by Cavanaugh, seconded by Slater, to approve sending the group of representatives to the State Water Board meeting and to reimburse them for their mileage and meals, all voting aye, motion carried.

PERSONNEL: Motion was made by Slater, seconded by Cavanaugh, to approve and accept the resignation from Kent Munger who was the part-time Event Center Custodian/Maintenance, and to approve hiring Zane

Curry as the full-time Event Center Custodian/Maintenance at \$14.60 per hour, all voting aye, motion carried.

SECOND READING TO SUPPLEMENT THE 2019 EXPENDITURE BUDGET: Motion was made by Hansen, seconded by Cavanaugh to approve the second reading to approve Ordinance No. IV-216 to supplement the 2019 budget \$51,000.00 for pledge contributions and final loan payment, five voting aye, one voted nay, motion carried.

ORDINANCE IV-216

AN ORDINANCE AMENDING APPROPRIATION ORDINANCE IV-213 AND PROVIDING FOR A SUPPLEMENTAL BUDGET AND ADJUSTING APPROPRIATIONS OF THE CITY OF DE SMET, FOR THE YEAR 2019.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA that the following sums are supplementally appropriated to meet the obligations of the municipality:

DEBT SERVICE

485 Capital Project	\$51,000.00
TOTAL APPROPRIATIONS	\$51,000.00
SOURCE OF FUNDING:	
Undesignated Fund Balance	\$51,000.00
TOTAL FUNDING	\$51,000.00

Dated this 10th day of July, 2019.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson Finance Officer

Passed First Reading: June 4, 2019
Passed Second Reading & Adopted: July 10, 2019
Published: July 24, 2019

SURPLUS PROPERTY: Motion was made by Cavanaugh, seconded by Slater, to declare 125 gallon propane tank as surplus property to be sold, appoint Dave VanRigenmorter, Merle Neu, Fred Johnson, and Rich Smith to appraise the 125 gallon propane tank, and to surplus two computer towers Dell Dimension E310 X5543 & AMD Athlon II DQC-00785 as surplus for disposal at the electronic recycling, all voting aye, motion carried.

STREETS: Street Supt. Ryan Petersen, informed the council that the streets planned to have mag water applied had been completed that day. Supt. Petersen is working with a business owner to haul in some oversized rock to help with an area that is washing away in an alley. The cost of the oversized rock will be split with the business owner since the washed-out area is affecting both the private property and alley right-of-way. Street repairs planned in addition to the annual chip sealing and pothole repairs include replacing a culvert that was damaged near Prairie Park, and four various areas that will have patch work done.

EVENT CENTER: Event Center Director, Kristy Hubbard, met with the council to notify them that there was an outside water spicket that started to leak. The leak went into the joint between the kids play room area and the entry of the wellness room. The spicket has been repaired. Dir. Hubbard also discussed two areas of concrete that have settled and have been a hazard problem since the center was opened. Safety precautions has been taken to prevent any incidents, but those precautions are a temporary solution. The contractor has been contacted and he will be meeting with Dir. Hubbard about the areas of concern. Dir. Hubbard also presented a quote to replace the door lock system of the wellness area. The current door lock system is not working completely and the contractor that installed the current system cannot repair it. Two other people have been contacted about the current door lock system and cannot repair the system either. The Council had several questions about the quote presented and warranty with the quoted system. Motion was made by Slater, seconded by Jensen, to table the door lock system quote, all voting aye, motion carried.

NATIONAL GUARD COMPLEX: The South Dakota National Guard has been in contact with the City of De Smet regarding the complex area leased from the City at the intersection of 1st Street NE and Olivet Ave. SE. The National Guard will be terminating the lease agreement and inquired as to if the City would like to have complex area left with the fence and gravel or restored back to the original state with grass only. Motion was made by Cavanaugh, seconded by Slater, to have the complex area currently leased by the SD National Guard restored back to the original state and remove the fence, all voting aye, motion carried.

AIRPORT PAYMENTS: Motion was made by Hansen, seconded by Slater, to approve pay request #15 in the amount of \$1,863.53 for the Hardstand & taxi lane project, and pay request #5 in the amount of \$495.70 to Helms & Associates for the turnarounds, all voting aye, motion carried. These airport project expenses will be reimbursed by 95% from grant funding.

AIRPORT COMMITTEE: Motion was made by Slater, seconded by Botkin, to approve Jim Ogren, Dwayne LaFave, and Alan Aughenbaugh to the airport committee, all voting aye, motion carried.

Event Center Advisory Board: Motion was made by Jensen, seconded by Whitaker, to approve appointments of Nancy Montross, Laird Beck, Marilyn Skyberg, Melissa Kees, and Greg Carmon to the Event Center Advisory Board, all voting aye, motion carried.

DE SMET DEVELOPMENT DIRECTOR: Rita Anderson, Director, gave a monthly review that included the following: Valley Fibercom will be holding a ground breaking on August 1, 2019 at 2:00; a new housing study is being worked on and a letter of support is being asked for from the City of De Smet for grant funding for the housing study; and the Plein Air will be hosted the second weekend is August and will have approximately 80 artists participating from six different states. Motion was made by Botkin, seconded by Whitaker, to approve submitting a letter of support the De Smet Development Corporation application to the SD Housing Authority, all voting aye, motion carried.

FINANCIAL REPORTS: Motion was made by Whitaker, seconded Jensen, to approve the May 2019 and June 2019 Cash Balances Report as presented by the Finance Officer and to approve transferring \$34,937.11 from the General Fund to the Capital Project Fund, all voting aye, motion carried.

OVERTIME: Motion by Cavanaugh, seconded by Botkin, to approve the overtime hours for the month of June as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) May and June law enforcement report; 2) property reviews; 3) the floor in the Harvey Dunn school building; 4) finding another experienced works person to help at the Event Center; and 5) use of the Fire Hall.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Deputy Finance Officer Karen Hansen \$15.15/ hour, Library Help Evelyn Twite \$10.50/hour, Event Center Custodian/Maintenance Kent Munger \$14.50/hour effective June 1, 2019.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____