

REGULAR MEETING DE SMET COMMON COUNCIL

August 13, 2025

The De Smet Common Council met in regular session on August 13, 2025, at 5:00 p.m., with the following present: Council members, George Cavanaugh, Bret Jensen, Dustin McCune, Dane Coughlin, Lowell Hansen, Pam Spader, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: None.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: The De Smet swimming pool will close for the season on Friday, August 15, 2025.

MINUTES: Motion was made by Spader, seconded by Cavanaugh, to approve the minutes of July 9, 2025, Regular Meeting and July 29, 2025, Special Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion was made by Cavanaugh, seconded by Coughlin, to approve paying the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$60,603.18; OASI Benefit 4,636.14; Aflac, ins. premium 95.03; Dearborn National, life insurance 105.60; Delta Dental of South Dakota 454.10; VSP 180.60; The Health Pool of SD, health insurance premium 9,115.88; SDRS, retirement benefit 4,915.32; VISA, utilities & supplies 2705.32; Avera De Smet Memorial Hosp, Drug Testing 160.00; Avid Hawk LLC, monthly website fee 35.00; Caryn Pastian, deposit refund 50.00; Castlerock Inc, repairs & maintenance 1071.43; Center Point Large Print, library supplies 106.48; Chesterman Company, supplies 79.40; City of De Smet, utilities 1,161.40; City of De Smet, petty cash 70.77; City of De Smet, water meter refund; Twotrees Technologies, supplies & repair 1404.42; Continental Western Group, fire dept truck insurance 251.00; Cook's Wastepaper & Recycling, residential garbage collection 7751.30; Core & Main, chemicals 44.13; Cowboy Country Store, fuel 1111.98; CR Corner, fuel & diesel 650.90; De Smet Development Corp, monthly contribution 1,000.00; De Smet Trustworthy Hardware, supplies 78.10; Demco, supplies 169.11; Department of Health, water labs 51.00; Emily Solum, deposit refund 275.00; Ferguson Waterworks repairs 1394.83; Hawkins, chemicals 3420.87; Innovative Office Solutions supplies 1563.98; Jon Parker, deposit refund 250.00; Kimberly Endcott LIW Legacy, deposit refund 275.00; Kimburly Tigert, deposit refund 30.00; Kingsbury Electric Cooperative, locates 300.00; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, services 6,933.33; Kingsbury Electric Cooperative, utilities 171.27; Kingsbury Journal, library publishing 42.00; Kingsbury Journal, publishing 705.02; Leroy Roth, stump removal 300.00; Lyle Signs, INC, signs 46.80; Maynards, supplies 306.34; Micro Marketing, books 282.56; Napa De Smet, supplies 34.98; Northwestern, utilities 87.35; O'Keefe Implement INC, supplies repairs & main 660.00; Office Peeps, Inc., library copier contract & supplies 66.14; Office Peeps, Inc., copier contract & supplies 308.62; Olson's Pest Technicians, repairs and maintenance 150.00; Ottertail Power Company, utilities 5917.06; Palmlund Automotive, repair & maintenance 34.95; Penworthy Company, books 156.77; Samantha Holida, deposit refund 30.00; SD Department of Revenue, garbage sales tax 522.99; SD 811, locates 170.10; Tara Rowcliff, deposit refund 325.00; Upper Midwest Garage Door, repair 2905.07; Valley Fibercom, utilities 436.10; Van Diest Supply Co, mosquito spray

5335.00; Victoria Albrecht, meter deposit 150.00; Flatland Enterprise LLC, 2nd & Chase Street project 45766.59; Foerster Testing Limited, compaction testing 4725.00; Foerster Testing Limited, compaction testing 3825.00; Foerster Testing Limited, compaction testing 8850.00; Halme Inc, Main Street Project 615311.42; Helms & Associates, airport SRE project 535.00; IMEG, water 40513.00; IMEG, sewer 5265.00; O&A Classic Coatings & Paint, watertower project 24750.00.

SPECIAL LIQUOR LICENSES: Two applications for special liquor licenses were submitted by Lu Ann Klinkel, owner of Klinkel's III for events to be held at the De Smet Legion Hall on August 16, 2025, from 5:00 pm - 11:00 pm, and September 13, 2025, from 5:00 pm to 11:00 pm. Motion was made by Cavanaugh, seconded by McCune, to approve the special liquor licenses submitted by Lu Ann Klinkel, owner of Klinkel's III for an events to be held at the De Smet Legion Hall on August 16, 2025, from 5:00 pm - 11:00 pm, and September 13, 2025, from 5:00 pm to 11:00 pm, all voting aye, motion carried.

BID OPENING FOR SURPLUS PROPERTY: This being the date and time advertised for the opening of sealed bids for the 1996 Ford F150 Pickup with approximately 129,766 miles, Attorney Wilkinson opened one bid. The bid received was from Dallas Rasmussen, Lake Norden, in the amount of \$400.00. Motion was made by Cavanaugh, seconded by Coughlin, to accept the bid from Dallas Rasmussen in the amount of \$400.00 for the 1996 Ford F150 Pickup, all voting aye, motion carried.

PUBLIC COMMENTS: Mark Siefkes commented that the water pressure is higher than it was but is consistent, discolored water, and the streetlights along the highway.

INFRASTRUCTURE, MAIN STREET & WATER TOWER PROJECTS: Karen DeGeest, Engineer and Kevin Goff, Senior Client Executive for IMEG met with the council to discuss the infrastructure projects, water tower, and Main Street project updates. Engineer DeGeest reported that on the 2nd Street & Chase Street project, work is being done to clean up the boulevards, and the final completion date is August 30, 2025. Engineer De Geest explained Change Order #5 in the amount of \$22,758.00 was for as-constructed quantities for curb & gutter, approach pavement, a valley gutter, and concrete. The company working on the water tower is sandblasting the interior of the tower and will be starting on the exterior sandblasting later this week. The final clean-up for the watertower is approximately September 20, 2025. On the Main Street project, water and sewer mains are being installed on 2nd Street east of Calumet, the cement treatment material has been installed up to 1st Street, 3rd Street, and 4th Street. Curb and gutter are being installed, and sidewalks have been poured between 3rd Street and 4th Street. Paving will begin approximately on Wednesday or Thursday next week. Engineer DeGeest explained Change order #5 in the amount of \$185,372.50 included as-constructed water and sewer main and service items, the CTB product added to the base course, and additional sewer main going north of 1st Street on Calumet. Questions for the contractor were answered regarding streets closing and parking.

1ST & CHASE STREET CHANGE ORDER #5: Motion was made by Jensen, seconded by Cavanaugh, to table the 1st & Chase Street Change Order #5 in the amount of \$22,758.00, all voting aye, motion carried.

MAIN STREET PROJECT CHANGE ORDER #5: Motion was made by McCune, seconded by Cavanaugh, to approve the Main Street Project Change Order #5 in the amount of \$185,372.50, all voting aye, motion carried.

EXECUTIVE SESSION: Motion was made by Hansen, seconded by Coughlin, to go into executive session to consult with the City Attorney about contracts and potential litigation at 5:40 pm, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:59 pm.

WATERTOWER PROJECT CHANGE ORDER #2: Motion was made by Cavanaugh, seconded by McCune, to table Change Order #2 - Watertower project in the amount of \$78,000.00, all voting aye, motion carried.

TREE REMOVAL: Discussion was held about the ash trees, the emerald ash bore disease, and tree removal. Motion was made by Cavanaugh, seconded by Coughlin, to ask for quotes to remove ash trees up to a total amount of \$6,000.00, all voting aye, motion carried.

SOFTBALL SEASON UPDATES: Softball coaches, Josh & Amda Starnes, met with the council to give a softball season review. Usage of the big field for practice and games were hard to schedule with other teams that use the field. The younger groups had more players than the older groups. There are additional supplies and equipment they would like to purchase if there is money left in the 2025 budget.

EVENT CENTER, POOL, AND RECREATION: Event Center Director, Kristy Hubbard informed the council that Tuesdays are already scheduled for basketball, the swimming pool will be closing for the season on Friday, August 15, 2025, and some vandalism has happened in the wellness room of the Event Center. A quote to update the camera system in the wellness room was discussed and will be reviewed for the 2026 budget.

PROJECT PAYMENTS: Motion was made by Coughlin, seconded by Cavanaugh, to approve the project pay requests - IMEG, pay request 21005454.04-4- Main Street water \$40,513.00; IMEG, pay request 21005454.05-2 Main Street sewer \$5,265.00; Halme Inc., pay request #5 - Main Street \$615,311.42; Flatland Enterprise, LLC, pay request #8 \$45,766.59; Foerster Testing Limited, May tests \$4,725.00; Foerster Testing Limited, June Tests \$3,825.00; Foerster Testing Limited, July Tests \$8,850.00; O&A Classic Coatings and Painting Corp, pay request #1 \$24,750.00; Helms & Associates, pay request #9 - airport SRE project \$535.00, all voting aye, motion carried.

EMPLOYEE RESIGNATIONS: Letters of resignation were received from Street Supt. Ryan Peterson, and Event Center Custodian Patty Garry, both who will be retiring later this year. Motion was made by Spader, seconded by Coughlin, to accept the letters of resignation from Ryan Peterson and Patty Garry, and advertise the two job openings, all voting aye, motion carried.

2026 BUDGET MEETING: Motion was made by Cavanaugh, seconded by McCune, to approve holding a special meeting on September 2, 2025, at 5:15 pm, at City Hall to work on the 2026 Budget, all voting aye, motion carried.

FINANCIAL REPORT: Motion was made by Cavanaugh, seconded by McCune, to approve the July 2025 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Spader, seconded by Coughlin, to approve the overtime hours for the month of July as presented, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the July law enforcement report; 2) nuisance property reviews; 3) applying for additional funding for additional project expenses; and 4) the 2025 Annual Conference.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Dianne Mullner \$19.15/hour effective May 1, 2025.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____