

REGULAR MEETING DE SMET COMMON COUNCIL
October 12, 2022

The De Smet Common Council met in regular session on October 12, 2022, at 5:00 p.m., with the following present: Council members Cole Munger, Bret Jensen, Pam Spader, Lowell Hansen, George Cavanaugh, Shon Asleson, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: The Mayor announced that the Kingsbury Area Transit had a new bus delivered for the transit program recently. Congratulations to the City of De Smet for receiving the Gold Level Loss Control/Safety Achievement Award from SDML Workers' Compensation Fund.

MINUTES: Motion was made by Spader, seconded by Cavanaugh, to approve the minutes of the September 14, 2022 Regular Meeting, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Jensen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$37,840.22; OASI Benefit 2,894.81; Aflac, ins. premium 187.98; Dearborn National, life insurance 123.20; Delta Dental of South Dakota 335.20; VSP 169.80; The Health Pool of SD, health insurance premium 6,955.97; SDRS, retirement benefit 4,012.30; Dept. of Health, repairs & maintenance 224.00; Mediacom, utilities 90.20; Visa, supplies & utilities 82.90; Anthony & Alisha Halverson, meter deposit refund 98.01; ARS, A Techa America Company, repairs & maintenance 3,937.82; Avid Hawk LLC, supplies 35.00; Barrett's Flooring, flooring 7,552.80; Basin Construction & Drain, supplies 696.04; Bau Plumbing & Heating, repairs & maintenance 87.76; Best Western Plus Ramkota, conference lodging 199.98; Bruce Wolkow, repairs 100.00; Building Sprinkler repairs & maintenance 500.00; Center Point, supplies 30.71; Century Link, utilities 68.76; City of De Smet, utilities 26.99; City of De Smet, supplies 42.01; City of De Smet, utilities 604.44; Connecting Point, supplies, repairs & maintenance 57.00; Cook's Wastepaper & Recycling, residential garbage collection 7,044.44; Core & Main, repairs & maintenance 1,030.72; Dave's Window Cleaning, maintenance 400.00; De Smet Flowers, supplies 75.00; De Smet Trustworthy Hardware, supplies, 298.83; Duininck, repairs & maintenance 3,097.05; Dustbusters Enterprises Inc., repairs & maintenance 4,446.00; Estelline Coop, supplies 57.48; Ferguson Waterworks, equipment 9,500.00; Forester Testing Limited, soil compaction testing 680.00; Hawkins, Inc., chemicals 2,260.94; Jennifer Penner, deposit refund 275.00, Jesse Vincent Construction, repairs & maintenance 1,507.15; Karen Hansen, mileage 41.25; Kenzie Blue, deposit refund 275.00; Kingsbury Electric Cooperative, repairs & maintenance 586.12; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 147.85; Kingsbury Journal, publishing 804.69; Kingsbury Journal, library publishing

42.00; M&T Fire and Safety, repairs & maintenance 753.50; Mary Purinton, mileage 56.25; Maynard's, supplies 45.37; Maynard's, library supplies 30.66; MC&R Pools, Inc, supplies 105.35; Micro Marketing LLC, supplies 698.17; Napa, supplies, repairs & maintenance 153.15; Northwest Pipe Fittings, Inc., repairs & maintenance 1,001.42; Northwestern, utilities 129.13; O'Keefe Implement, Inc., supplies, repairs & maintenance 1,116.59; Office Peeps, Inc., library supplies, equipment, repairs & maintenance 1,155.70; Office Peeps, Inc., supplies 148.04; Ottertail, utilities 6,563.82; Postmaster, library supplies 104.00; Postmaster, supplies 220.00; Prevention, supplies 48.00; Rachel Schipper, meter deposit refund 125.00; Reader Services, supplies 19.14; Rich's Gas & Service, fuel& supplies 1,408.06; Rod's Repair, repairs & maintenance 1,397.45; Safety Benefits, Inc., conference registration 75.00; SD Dept. of Revenue, sanitation sales tax 479.83; Share Corp., supplies 3,778.69; Shari Blue, deposit refund 180.00; Smith's Lumber, supplies, repairs & maintenance 506.00; South Dakota 811, locates 39.90; The Main Stop, fuel 5.20; Thein Well, repairs & maintenance 21,758.12; Tracey Larson, reimburse for supplies & mileage 282.53; US Auto Force, supplies 3,100.34; US Bank, water loan payment, 2,666.22; Valley Fibercom, utilities 439.60; Helm's & Associates, Airport AWOS III 1,649.76, IMEG, Brewster Street Wastewater project 6,116.40; Aver Heart Hospital of SD, supplies 1,424.00.

BUILDING PERMITS: Motion was made by Jensen, seconded by Cavanaugh, to approve the building permit application submitted by Brian Lee, privacy fence, all voting aye, motion carried. Motion was made by Jensen, seconded by Asleson, to approve the building permit application submitted by Larry & Marlene Somsen, storage shed, all voting aye, motion carried. Motion was made by Jensen, seconded by Munger, to approve the building permit application submitted by LuAnn Klinkel, garage addition, pending a copy of the surveyor's map of this property is submitted to the City prior to construction, all voting aye, motion carried. Motion was made by Spader, seconded by Jensen, to approve the building permit renewal submitted by Kallie Hubbard, new residential structure, all voting aye, motion carried. The building permit application submitted by WS Construction Management, new elementary structure, will be tabled until property lines and structure are flagged, and other zoning requirements are completed.

SPECIAL MEETING: Motion was made by Cavanaugh, seconded by Munger, to approve holding a special meeting on Monday, October 31, 2022, at 5:30 pm, at City Hall, for zoning, all voting aye, motion carried.

SPECIAL LIQUOR LICENSE: David & Amanda Fields dba as Fields Fish & Game, has requested a special liquor license for an event to be held at the Fields Fish & Game parking lot on October 22, 2022, from 4:00 pm to 7:00 pm, and the De Smet Volunteer Fire Department for an event to be held at the De Smet Event Center on November 26, 2022, from 5:00 pm to 12:00 am. Motion was made by Cavanaugh, seconded by Munger, to approve the special liquor licenses to David & Amanda Fields dba as Fields Fish & Game, has requested a special liquor license for an event to be held at the Fields Fish & Game parking lot on October 22,

2022, from 4:00 pm to 7:00 pm, and the De Smet Volunteer Fire Department for an event to be held at the De Smet Event Center on November 26, 2022, from 5:00 pm to 12:00 am, all voting aye, motion carried.

LIQUOR LICENSE TRANSFER: Transfer of the on-sale liquor license from Grumpy's (Adam Sorensen & Mike Hunt) to Half Pint (Adam Sorensen) was previously discussed and tabled at the July, August, and September council meetings. Neither Sorensen or Hunt appeared for the meeting.

PUBLIC COMMENTS: Mark Siefkes wished the council Happy Columbus Day and commented about the problem of non-citizens voting, and negative campaigning.

PROJECT UPDATES: Shane Waterman, Engineer for IMEG gave an update for ongoing projects. Utility survey work will be going on over the next two to three weeks. Some project areas have already had the survey work completed. Final engineering paperwork for the water looping project has been submitted to the state, and the project should be closed out shortly. A new amendment in the amount of \$4,446.40 for additional engineering services for the Brewster wastewater project was presented to the council. Motion was made by Munger, seconded by Hansen, to approve the amendment for additional engineering for the Brewster wastewater project in the amount of \$4,446.40, all voting aye, motion carried. Additional items discussed with Engineer Waterman were water discoloration; and changing the water flushing sequence.

WATER & WASTEWATER: Water and Wastewater Superintendent met with the council and gave a brief update. The water tower cleaning was completed last week; sludge testing was done at the lagoon and the results were good; all three lift stations have been serviced; and smoke testing of the sewer mains will be done next week. Other discussion was to include the looping of the water line by the fitness center to the water project, the water at a private residence, and applying for funding for a backup generator for the south lift.

AIRPORT: Motion was made by Cavanaugh, seconded by Hansen, to approve the city submitting a grant preapplication in the amount of \$430,000.00 for construction of the AWOS III-P system, approve the Mayor as the authorized official to sign documents, and authorize the Mayor to sign the FFA grant agreement, all voting aye, motion carried.

EXECUTIVE SESSION: Motion was made by Cavanaugh, seconded by Jensen, to approve going into executive session at 6:01 pm for litigation, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:37 pm.

SURPLUS PROPERTY: Motion was made by Hansen, seconded by Cavanaugh, to approve declaring the 1998 Chevrolet Pumper Truck as surplus property and to appoint Cole Munger, Shawn Wolkow, and Jason Springer to appraise the fire truck, all voting aye, motion carried. Motion was made by Asleson, seconded by Munger, to approve declaring a wood book shelf, a HP Pro One 400 computer, serial no. MXL7421CA1, and a Dell Inspiron CN-0GC97M-72872-047-069M computer as surplus property to be disposed of at the De Smet Restricted Use Site and at the Electronic recycling program, all voting aye, motion carried.

PROJECT PAYMENTS: Motion was made by Cavanaugh, seconded by Jensen, to approve pay request #9 in the amount of \$1,649.76 to Helms & Associates for the Airport AWOS III project; and pay request in the

amount of \$6,116.40 to IMEG for the Brewster wastewater project, all voting aye, motion carried. The airport project expenses will be reimbursed by 95% from grant funding.

FINANCIAL REPORTS: Motion was made by Hansen, seconded by Asleson, to approve the September, 2022 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

OVERTIME: Motion was made by Asleson, seconded by Cavanaugh, to approve the September, 2022 overtime as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) September law enforcement; 2) property reviews; and 3) publishing a notice to move items off the streets before snow removal.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Ryan Petersen, Street Supt. \$25.51/hour effective October 1, 2022.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____