

REGULAR MEETING DE SMET COMMON COUNCIL  
August 9, 2023

The De Smet Common Council met in regular session on August 9, 2023, at 5:00 p.m., with the following present: Council members Dustin McCune, Bret Jensen, Pam Spader, George Cavanaugh Shon Asleson, Lowell Hansen, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

**PLEDGE OF ALLEGIANCE:** The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

**ANNOUNCEMENTS:** Mayor Wolkow reminded everyone about the Plein Air, the Smoke-out in the park, and the Kingsbury County Courthouse 125<sup>th</sup> celebration happening this week and weekend.

**MINUTES:** Motion was made by Cavanaugh, seconded by Jensen, to approve the minutes of the July 12, 2023 Regular Meeting minutes, all voting aye, motion carried.

**CLAIMS:** Motion by Jensen, seconded by Spader, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$50,068.02; OASI Benefit 3,830.21; Aflac, ins. premium 187.98; Dearborn National, life insurance 123.20; Delta Dental of South Dakota 383.20; VSP 169.80; The Health Pool of SD, health insurance premium 7,234.22; SDRS, retirement benefit 4,265.08; Mediacom, utilities 101.20; Visa, supplies, utilities & conference 462.21; Avid Hawk LLC, supplies 35.00; Big Sioux, publishing 200.00; Black Hills Special Services, event center deposit refund 50.00; Candy Wolkow, event center deposit refund 50.00; Center Point Large Print, supplies 30.71; Century Link, utilities 66.61; City of De Smet, utilities 816.98; City of De Smet, supplies 33.10; Cole Munger, event center deposit refund 50.00; Commercial Asphalt, repairs & maintenance 853.20; Connecting Point, supplies, repairs & maintenance 59.50; Cook's Wastepaper & Recycling, repairs & maintenance 7,176.36; Cowboy, fuel 1,118.77; Dakota Pump, repairs & maintenance 3,098.94; De Smet Development Corp., contributions & website contribution; 2,500.00; De Smet Mercantile & Coffee, Event center deposit refund 30.00; De Smet Trustworthy, supplies 117.92; De Smet Trustworthy, library supplies 42.11; Department of Health, supplies 867.00; Donita Garry, event center deposit refund 355.00; ELO Prof., LLC partial audit fees 15,001.47; Environmental Equipment & Service, repair & maintenance 82.99; Ferguson Waterworks, supplies, 3,811.23; Hawkins, supplies & chemicals 2,929.29; Hydro Klean, repairs & maintenance 2,025.00; Innovative, supplies 725.92; Jennifer Albrecht, event deposit refund 355.00; KDLT, publishing 145.00; Kingsbury Electric Cooperative, repairs & maintenance 1,130.90; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 152.61; Kingsbury Journal, publishing 149.20; LIW Society,

event center deposit refund 250.00; M&T Fire and Safety, repairs & maintenance 380.00; Marcus Block, meter deposit refund 150.00; Maynard's (Pool), supplies 189.00; Micro Marketing LLC, supplies 377.44; Midstate Agronomy, supplies 69.13; Northwestern, utilities 97.54 O'Keefe Implement, Inc., supplies, repairs & maintenance 288.28; Office Peeps, Inc., library supplies 54.65; Office Peeps, Inc., supplies 195.80; Ottertail, utilities 5,551.84; Pioneer Research Corp, supplies 674.25; Reader Service, supplies 19.92; Rich's Gas & Service, diesel, fuel, maintenance & repairs 695.07; SD Dept of Revenue, sanitation sales tax 490.23; SD Dept of Transportation, supplies 62.50; Share Corp, chemicals 3,216.40; Smith's Lumber, supplies, repairs & maintenance 198.58; Sydnee Winter, event center deposit refund 50.00; Taste of Home, supplies 21.24; Taylor Larson, key fob refund 10.00; The Pioneer Woman, supplies 23.99; The Road Guy Const. Co, Inc., repairs & maintenance 2,621.43; Valley Fibercom, utilities 497.63; Warne's Appliance, repairs & maintenance 80.00; Warren & April Rusche, event center deposit refund 50.00; ; Zell Manufacturing, Inc. repairs & maintenance 362.00; Helms & Associates, airport project - 7,542.15; IMEG, water project 16,500.00; IMEG, sewer project 6,000.00; IMEG, sewer project 2,400.00; SDWWA, conference & travel 130.00.

**BUILDING PERMITS:** Motion was made by Jensen, seconded by Cavanaugh, to approve the building permit application submitted Scott & Shannan Palmlund - fence, all voting aye, motion carried.

**SPECIAL LIQUOR LICENSE:** Three applications for special liquor licenses were presented to the council. Applications include: Klinkel's III, owned by LuAnn Klinkel for events to be held at the De Smet Event Center on August 26, 2023, from 4:30 pm to 12:00 am, September 16, 2023, from 4:30 pm to 12:00 am, and September 9, 2023 from 4:30 pm to 12:00 am. Motion was made by Cavanaugh, seconded by McCune, to approve the three special liquor licenses to Klinkel's III, owned by LuAnn Klinkel for events to be held at the De Smet Event Center on August 26, 2023, from 4:30 pm to 12:00 am, September 16, 2023, from 4:30 pm to 12:00 am, and September 9, 2023 from 4:30 pm to 12:00 am, all voting aye, motion carried.

**DE SMET SCHOOL PARKING:** Abi Van Regenmorter, Supt. & Elementary Principal, De Smet School District, met with the council to discuss the parking development on the north side of the school addition. A map of the parking areas was presented to the council. The diagonal parking along 3<sup>rd</sup> Street will be constructed in the spring of 2024 and will be a concrete area. Bus drop-off will be between the existing and new addition of the school. Also discussed with Van Regenmorter was maintaining the existing drainage and snow removal. The architect for the school project has been in contact with the city engineer to discuss the drainage in this area.

**PUBLIC COMMENTS:** Mark Siefkes commented about the amount of rain when his property had flooding, and the camping rates at Washington Park, State Park, and Spot Campground.

**EXECUTIVE SESSION:** At 5:25 pm, motion was made by Jensen, seconded by Spader, to approve going into executive session to discuss personnel

and contract negotiations, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:26 pm.

**PERSONNEL:** Motion was made by Cavanaugh, seconded by Asleson, to approve the resignation submitted by Josh Halverson, all voting aye, motion carried.

**EVENT CENTER & POOL:** Kristy Hubbard, Director of the Event Center, updated the council that the Event Center is keeping busy with rentals. There are eight wedding rentals left before the end of 2023. The pool season is finishing up and has had a very good year. Hubbard also discussed areas where the concrete has settled and needs to be repaired. Hubbard will contact two companies about the concrete repair.

**SURPLUS PROPERTY:** Motion was made by Asleson, seconded by Spader, to declare two (2) Goodyear 14.9R28 tires, and two (2) 235/80R16 tire as surplus for disposal at the De Smet Restricted Use Site, all voting aye, motion carried.

**PROJECT PAYMENTS:** Motion was made by Cavanaugh, seconded by Asleson, to approve pay requests: IMEG Sewer project Inv. 22006268.00-7, \$4,600.00; IMEG Main Street project Inv. 21005454.01-5 \$16,500; IMEG Sewer project inv. 22006268.01-7 \$2,400.00; IMEG sewer Project Inv. 21005454.02-4 \$6,000.00; and Helms & Associates, airport project engineering \$7,542.15, all voting aye, motion carried. Airport projects are funded 95% by federal and state grant funds.

**CONFERENCES:** Motion was made by Hansen, seconded by McCune, to approve Jason Springer attending the SDWWA Annual Conference, Sept. 13-15, 2023, Spearfish, and Ryan Petersen attending the SD Dept. of Health conference on Sept. 19, 2023, Aberdeen, all voting aye, motion carried.

**DE SMET DEVELOPMENT:** Jamie Lancaster, De Smet Development Coordinator met with the council. Lancaster reported that the daycare building has been rented by a chiropractic business and planning to have the new office open by September 1, 2023 and a new realtor office will be opening an office in the Aflac building, and steps for the next community guide have been taking place.

**FINANCIAL REPORTS:** Motion was made by Hansen, seconded Cavanaugh, to approve the July 2023 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

**OVERTIME:** Motion by Asleson, seconded by Spader, to approve the overtime hours for the month of July as presented, all voted aye, motion carried.

**OTHER:** Other non-action items of discussion were as follows: 1) the July law enforcement report; 2) a meeting with property owners along 2<sup>nd</sup> Street between Hwy 25 and Prairie Ave. will be held on September 6, 2023 at the Event Center, at 7:00 pm, to discuss the details of the water main replacement; 3) a special meeting will be held on August 30, 2023, at City Hall, at 5:00 pm to work on the 2024 budget; and 4) an update for the 2021 audit.

**ADJOURN:** There being no further business the meeting was adjourned on motion by Hansen, seconded by Spader, all voting aye, motion carried.

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Gary Wolkow, Mayor

ATTEST:

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Tracey Larson, Finance Officer

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