

The De Smet Common Council met in special session on December 28, 2016, at 5:00 p.m., with the following present: Botkin, Hansen, Cavanaugh, Currier, Whitaker, Mayor Wolkow, and FO Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

CLAIMS: Motion by Hansen, seconded by Jensen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: American Bank & Trust, debt service 7,942.10; Arron Swan & Associates, airport 2,487.50; American Bank & Trust, TIF, Wilder Pass 7,656.63; Avid Hawk, supplies 35.00; Butler Machinery, repairs 1,353.48; Castlerock Construction, equipment/supplies 1,150.20; Center Point Large Print, library 28.46; Connecting Point, library, 337.50; Connecting Point, backup 35.00; De Smet Cemetery, interest 5.57; Demco, supplies 151.14; Dept. of Revenue, maintenance 58.00; The De Smet News, library 15.20; Feld Fire, supplies 20,095.35; Kingsbury Electric Cooperative, repairs 366.65; Micro Marketing, LLC library 225.85; NAPA, supplies 7.18; Office Peeps, library 86.71; Office Peeps, Inc., supplies 182.53; Reader Service, library 17.22; Rich's Gas & Service, supplies 1,796.66; Schubloom Const. repairs 4,151.73; SD Association of Rural Water, conference 525.00; Share Corp, supplies 2,207.25 Waylor Enterprises, repairs 38,145.58; Wilkinson & Wilkinson Law Firm, Attorney Fees 2,067.00; Black Tie Floral, supplies 125.00; City of De Smet, postage 31.49; De Smet Flowers & Gifts, supplies 37.28; De Smet, Trustworthy Hardware, supplies 175.94; The De Smet News, publishing 195.00; Kingsbury Electric, repairs 70.80; Legend Seeds, event center Deposit refund 605.00; Maynards, supplies 7.46; Office Peeps, supplies 44.74; Rich Close Septic, repairs 150.00; Woods Heating, repairs 66.33;

ON-SALE LIQUOR LICENSE: Motion was made by Cavanaugh, seconded by Currier to approve the on-sale liquor license application submitted by the City of De Smet for the year 2017, all voting aye, motion carried.

OFF-SALE OPERATING AGREEMENT: Motion was made by Botkin, seconded by Cavanaugh, to approve the Off-Sale Operating agreement with The Main Stop, all voting aye, motion carried.

LAW ENFORCEMENT CONTRACT: A one year contract with Kingsbury County for law enforcement coverage that includes 50 hours per week of coverage and an hourly rate of \$29.00 per hour, was reviewed by the council. Motion was made by Cavanaugh, seconded by Currier, to renew the contract with Kingsbury County for law enforcement coverage for 50 hours per week at a cost of \$29 per hour, for a period of one year, all voting aye, motion carried.

HOSPITAL SPRINKLER SYSTEM INSPECTION CONTRACT: Motion was made by Cavanaugh, seconded by Whitaker, to approve entering into a three (3) year contract with Building Sprinkler, Inc., to inspect the hospital building sprinkler system four (4) times per year in the amount of \$475.00 per inspection, all voting aye, motion carried.

GENERAL FUND RESERVE ACCOUNT: Hansen motioned to transfer \$10,000.00 from the General Fund money market account into the current General Fund CD with the interest deposited into the General Fund money market, seconded by Cavanaugh, all voting aye, motion carried.

SECOND READING OF THE 2016 BUDGET SUPPLEMENT AND CONTINGENCY TRANSFER: Motion was made by Jensen, seconded by Cavanaugh to approve transferring a total of \$65,000.00 from the Contingency Fund to the Mayor Fund for supplies - 500.00, Attorney Fund for professional services - \$1,500.00, Sanitation Fund for services - \$4,000.00, Airport Fund for project expenses - \$45,500.00, Event Center Fund for deposit refunds - \$8,500.00, and Debt Service Fund for loan payments - \$5,000.00, all voting aye, motion carried. Due to the emergency repairs needed on the south sewer lift in the amount of \$72,800.00 and a sewer expansion improvement project, it is necessary to supplement the 2016 Appropriations Ordinance for the emergency repairs and improvements. Motion was made by Hansen, seconded by Currier to approve the second reading of Ordinance IV-207 to supplement the 2016 Appropriations Ordinance, all voting aye, motion carried.

ORDINANCE IV-209

AN ORDINANCE AMENDING APPROPRIATION ORDINANCE IV-206 AND PROVIDING FOR A SUPPLEMENTAL BUDGET AND ADJUSTING APPROPRIATIONS OF THE CITY OF DE SMET, FOR THE YEAR 2016.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA that the following sums are supplementally appropriated to meet the obligations of the municipality:

<u>GENERAL FUND</u>	
OTHER FINANCING USES:	
435 Airport	\$275,000.00
TOTAL APPROPRIATIONS	\$275,000.00 =====
SOURCE OF FUNDING:	
331/334 Federal/State Revenue	\$275,000.00
TOTAL FUNDING	\$275,000.00
<u>TID #1 DEBT SERVICE FUND</u>	
OTHER FINANCING USES:	
470 TID Debt Service	\$8,000.00
TOTAL APPROPRIATIONS	\$8,000.00 =====
SOURCE OF FUNDING:	
311 General Property Tax	\$8,000.00
TOTAL FUNDING	\$8,000.00
<u>CAPITAL PROJECTS</u>	
OTHER FINANCING USES:	
485 Capital Projects	\$200,000.00
TOTAL APPROPRIATIONS	\$200,000.00 =====
SOURCE OF FUNDING:	
367 Contributions & Donations	\$200,000.00
TOTAL FUNDING	\$200,000.00
<u>SEWER FUND</u>	
OTHER FINANCING USES:	
432.5 Sewer	\$19,000.00
TOTAL APPROPRIATIONS	\$19,000.00

SOURCE OF FUNDING:

Undesignated Fund Balance

\$19,000.00

TOTAL FUNDING

\$19,000.00

Dated this 14th day of December, 2016.

ATTEST:

Gary Wolkow, Mayor

Tracey Larson Finance Officer

Passed First Reading: December 14, 2016
Passed Second Reading & Adopted: December 28, 2016
Published: January 18, 2017

EXECUTIVE SESSION: Motion was made by Currier, seconded by Cavanaugh to go into executive session at 5:30 pm for the purpose of personnel, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:10 pm.

EMPLOYEE SALARIES: Information regarding current employee salaries, employee benefits, and costs associated with a salary increase were distributed and discussed. Motion was made by Jensen, seconded by Cavanaugh, to authorize a \$.25/hr. increase for all hourly and salaried employees in Grades 1-12, to be effective December 28, 2016, all voting aye, motion carried. The new employee hourly rates are as follows: Supt. of Water & Wastewater, Randy Asleson \$23.75/hour; Asst. Streets, Curt Bau \$16.80/hour; Deputy Finance Officer, Pam Fox \$17.90/hour; Supt. of Streets, Ryan Petersen \$20.20/hour; Library Director, Mary Purintun \$17.90/hour; Assistant Librarian, Linda Reynhout \$16.25/hour; Supt. of Parks & City Buildings Richard Stoddard \$16.30/hour, Event Center Custodian, Eric Eastin \$13.65/hr.; all other employees \$10.00/hour; and to set the annual salary for the Finance Officer Tracey Larson at \$4,728.75/mo. and Event Center Director Kristy Hubbard at \$3,142.53/mo. to be effective January 1, 2017, all voting aye, motion carried.

ADJOURN: There being no further business the meeting was adjourned on motion by Jensen.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$_____

