

REGULAR MEETING DE SMET COMMON COUNCIL
February 8, 2023

The De Smet Common Council met in regular session on February 8, 2023, at 5:00 p.m., with the following present: Council members Cole Munger, Bret Jensen, Pam Spader, Lowell Hansen, George Cavanaugh, Shon Asleson, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: None.

MINUTES: Motion was made by Munger, seconded by Cavanaugh, to approve the minutes of the January 11, 2023 Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Jensen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$36,400.85; OASI Benefit 2,784.65; Aflac, ins. of South Dakota 187.98; VSP 169.80; The Health Pool of SD, health insurance premium 7,234.22; SDRS, retirement benefit 4,158.72; SD Airport Conference, travel & registration 100.00; Division of Criminal Investigation,, background check 26.75; American Engineered Products, event center deposit refund 275.00; American Water Works Assoc., travel & conference registration 79.00; Avera Occupational Medicine, supplies 84.00; Avid Hawk LLC, supplies 35.00; Building Sprinkler, Inc., repairs & maintenance 780.00; Butler Machinery Co., repairs & maintenance 1,895.97; Center Point Large Print, supplies 30.71; Century Link, utilities 69.54; City of De Smet, utilities 462.54; City of De Smet, supplies 115.29; Connecting Point, supplies, repairs & maintenance 1,642.10; Cook's Wastepaper & Recycling, repairs & maintenance 6,883.87; DANR-Fiscal Office, supplies 50.00; Days Inn Pierre, lodging 184.48; De Smet Development Corp, contributions 1,000.00; De Smet Community Foundation, donation 220.00; Department of Health, supplies 58.00; Ferguson Waterworks, supplies 4,042.08; First District Association, supplies 1,500.00; Hawkins, Inc., chemicals 2,470.54; Hervi Concrete, LLC, repairs & maintenance 426.53; Innovative Office Solutions, supplies 873.38; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,283.33; Kingsbury Electric Cooperative, utilities 773.81; Kingsbury Journal, publishing 481.52; Kingsbury Journal, library supplies 65.00; Kristy Hubbard, supplies & travel 154.76; Micro Marketing LLC, supplies 221.59; NAPA, supplies 47.98; Northwest Pipe Fittings, Inc., supplies 53.05; Northwestern, utilities 1,971.06; O'Keefe Implement, Inc., supplies & equipment 20,316.28; Office Peeps, Inc., library supplies 49.68; Office Peeps, Inc., supplies 624.31; Ottertail, utilities 6,132.64; Overdrive, Inc., supplies 600.00; Readers Service, supplies 19.92; Rich's Gas & Service

fuel & supplies 2,471.47; Richard Poppen, event center deposit refund 275.00; Share Corp, supplies 1,506.76; Smith's Lumber, supplies 104.58; Sonia Sandoval, event center key fob refund 10.00; The Main Stop, fuel 87.43; Tracey Larson, mileage 106.63; Two Way Solutions, Inc., supplies 824.00; Valley Fibercom, utilities 441.75; IMEG, sewer project, 840.00; IMEG, sewer project 1,200.00; IMEG, sewer project 7,000.00; IMEG, water project 2,475.00; IMEG, water project, 1,840.00; Mediacom, utilities 100.20.

KINGBURY CO. SHERIFF OFFICE: Sheriff Strande introduced deputy Noah Hofer to the council. The council welcomed Deputy Hofer to the council meeting.

EQUALIZATION: Tammy Anderson, Director of Equalization for Kingsbury County was not present for the meeting but submitted the annual update for De Smet City sales, property valuations changes, and process to appeal property assessments. Assessment changes reported state that all commercial land assessments will increase by 20%. De Smet homes will increase by 10% for structures, and mobile homes will increase by 10%. March 16th is the last day for property owners to file a written appeal. The De Smet City Council will meet as the Equalization Board to review the assessment records and review filed appeals. Motion was made by Munger, seconded by Asleson, to approve scheduling the Equalization Meeting on Monday, March 20, 2023, at 5:30 pm, at City Hall, all voting aye, motion carried.

AIRPORT AG LAND: This being the date and time set for the bid opening and auction on the airport leased ag land, Attorney Wilkinson opened the two bids received as follows: Brandon Doyle \$70.00/acre; and Blake Koehlmoos \$75.00/acre. One of the two bidders being present, Attorney Wilkinson noted that the high bid was \$75.00/acre. Bidders present had the opportunity to increase their submitted bid. The final bid was the increased verbal bid by Brandon Doyle at \$100.00/acre. Motion was made by Cavanaugh, seconded by Munger, to accept the bid of \$100.00/acre from Brandon Doyle for the airport ag land with a three (3) year lease agreement, all voting aye, motion carried. Doyle asked the council to consider asking for bids in August instead of February to allow the renter time for fall fertilizer application and winter crops.

AIRPORT AERIAL SPRAYING APPLICATION & WELL APPLICATION: Isaac Wilde, owner of Wilde Air Service, met with the council to discuss his 2023 aerial spraying application and an application to dig a well at his leased airport lot. Wilde has submitted all of the necessary items for his aerial spraying permit. Motion was made by Spader, seconded by Cavanaugh, to approve the aerial spraying permit application submitted by Wilde Air Service (Isaac Wilde) for 2023, all voting aye, motion carried. An application has been submitted to the State by Isaac Wilde for a well to be located on the lot the Wilde leases from the City at the Wilder Airport. The well permit has been approved by the State of SD and was also reviewed by the airport Engineer.

Questions and concerns were discussed about preventing contamination of the water source, responsibility in the event of a contamination, having rural water at the airport instead of wells, and drafting an agreement regarding the responsibility of the well permit holder. Motion was made by Cavanaugh, seconded by Asleson, to approve the request submitted by Isaac Wilde to dig a well on the city owned leased lot at the airport. Four voted aye, one voted nay, motion carried.

TAX ABATEMENT: An application for abatement of property taxes for the following property legally described as: Lot 4, Block 17, Brown's Addition, De Smet, Kingsbury, South Dakota was presented to the council. The property was purchased by a tax exempt entity after November 1, 2022. Motion was made by Jensen, seconded by Cavanaugh, to approve the abatement of property taxes for the following property legally described as: Lot 4, Block 17, Brown's Addition, De Smet, Kingsbury County, South Dakota, all voting aye, motion carried.

SPECIAL LIQUOR LICENSE: Klinkel's III owned by LuAnn Klinkel has requested a special liquor license for an event to be held at the De Smet Legion Hall on February 25, 2023, from 6:00 pm to 11:00 pm. Motion was made by Asleson, seconded by Jensen, to approve the special liquor licenses to Klinkel's III owned by Luann Klinkel, for an event to be held at the De Smet Legion Hall on February 25, 2023, from 6:00 pm to 11:00 pm, all voting aye, motion carried.

PUBLIC COMMENTS: Mark Siefkes commented about the font size on the utility billing cards, is the water department a for-profit company, and keeping costs down as much as possible.

EXECUTIVE SESSION: Motion was made by Cavanaugh, seconded by Spader, to go into executive session at 5:40 PM to discuss litigation and personnel, all voting aye. Mayor Gary Wolkow declared the council out of executive session at 6:16 PM.

SOUTH SEWER LIFT BACKUP GENERATOR GRANT: Motion was made by Hansen, seconded by Asleson to approve Resolution No. 2023-2 to submit an application for grant funding for a backup generator for the south sewer lift to Dakota to the FEMA Hazard Mitigation Grant Program, and authorize Mayor Gary Wolkow as the authorized agent, all voted aye, motion carried.

Resolution 2023-2

APPOINTMENT OF APPLICANT AGENT

For the

Hazard mitigation Grant Program (HMGP)

WHEREAS, the City of De Smet SD is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, the City of De Smet SD is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of De Smet SD appoints Gary Wolkow as the authorized Applicant Agent. Dated this 8th day of February, 2023.

Appointing Authority

Name: Gary Wolkow

Title: Mayor

Signed:

Date: February 8, 2023

Appointed Agent

Name: Gary Wolkow

Title: Mayor

Signed:

Date: February 8, 2023

City of De Smet

Mayor - Gary Wolkow

Attest:

Finance Officer - Tracey Larson

STREET REPAIRS: Street Supt., Ryan Petersen, met with the council to discuss streets that he plans to chip seal, crack seal, and mask this summer. Repairs to another street with heavy traffic was also discussed. The council thanked the City crew for the good job with snow removal. Motion was made by Cavanaugh, seconded by Asleson, to approve advertising for bids to crack seal approximately 25,000 lineal feet on city streets, advertising for bids to chip seal approximately 19 1/2 blocks of city streets, all voting aye, motion carried.

SEASONAL HELP: Five applications for pool lifeguards and one application for basket room help were reviewed by the council. Motion was made by Cavanaugh, seconded by Spader, to approve hiring Noah Roth

as head lifeguard w/WSI at \$12.75/hour and \$1,500 for the 2023 season for head lifeguard; Mirra Beck as lifeguard at \$11.75/hour; Alyssa Asleson as lifeguard at \$11.75/hour; Ganon Henrich as lifeguard at \$11.25/hour pending he passes his lifeguard certifications; Stephanie Botkin as lifeguard at \$12.75/hour pending she passes her lifeguard certification; Brayden Roth as basket room attendant at \$10.95/hour; Harvey Hubbard as softball coach at \$900.00 for the 2023 season; Dawn Whitten as softball coach at \$900.00 for the 2023 season; Aaron Grubb a baseball coach at \$1200.00 for the 2023 season; Michael Tordoff as baseball coach at \$1200.00 for the 2023 season; Chris St. Sauver as a baseball coach at \$1200.00 for the 2023 season; and to continue advertising for pool help, all voting aye, motion carried.

DE SMET DEVELOPMENT: Jamie Lancaster, Director of the De Smet Development Corporation met with the council to give a monthly update. Items included the 2022 Annual Development Report; Coffee with the legislators will be held on Saturday, Feb. 11, 2023, in Brookings; an application has been submitted for the Infrastructure First Program to provide funding for a new De Smet capital improvement plan; and continued work on the sculptures for Main Street and interest in the daycare building.

PROJECT PAYMENTS: Motion was made by Hansen, seconded by Cavanaugh, to approve pay requests: IMEG Sewer project Inv. 22006268.01-2, \$840.00; Inv. 21005454.02-2, \$1,200.00; Inv. 21005454.03-1, \$7,000.00; IMEG Water project Inv. 21005454.01-2 \$2,475.00; Inv. 22006268.00-3 \$1,840.00, all voting aye, motion carried.

FINANCIAL REPORTS: Motion was made by Hansen, seconded Jensen, to approve the January 2023 Cash Balances Report as presented by the Finance Officer, all voted aye, motion carried.

OVERTIME: Motion was made by Spader, seconded by Asleson, to approve the January 2023 overtime, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the January law enforcement report.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____

