

REGULAR MEETING DE SMET COMMON COUNCIL
February 15, 2024

The De Smet Common Council met in regular session on February 15, 2024, at 5:00 p.m., with the following present: Council members Dustin McCune, George Cavanaugh, Bret Jensen, Dane Coughlin, Lowell Hansen, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: Pam Spader.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting was started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: None.

MINUTES: Motion was made by Cavanaugh, seconded by McCune, to approve the minutes of the January 10, 2024, 2023, Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Jensen, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$39,391.82; OASI Benefit 3,013.48; Aflac, ins. premium 187.98; Dearborn National, life insurance 105.60; Delta Dental of South Dakota 356.36; VSP 162.60; The Health Pool of SD, health insurance premium 7,849.10; SDRS, retirement benefit 4,434.96; Division of Criminal Investigation, background check 43.25; Mediacom, utilities 106.20; Division of Criminal Investigation, background check 43.25; De Smet Chamber, supplies 100.00; Visa, utilities, supplies, conference 349.05; American Water Works Assoc., supplies 79.00; Anderson Lumber, supplies, repairs & maintenance 101.95; Avera Occupational Medicine, repairs & maintenance 85.00; Avid Hawk LLC, monthly website fee 35.00; Big Sioux, marketing 540.00; Building Sprinkler, repairs & maintenance 295.00; Butler Machinery Co, repairs & maintenance 832.95; Cayleah Friedrich, meter deposit refund 125.00; Center Point Large Print, supplies 30.71; City of De Smet, utilities 428.61; City of De Smet, supplies 94.85; Connecting Point, supplies, computer software, repairs & maintenance 334.37; Cook's Wastepaper & Recycling, repairs & maintenance 7,154.09; Country Living, supplies 14.97; Cowboy Country Store, fuel 419.83; CR Corner, LLC, diesel & supplies 1,423.55; Dakota Pump, LLC, repairs & maintenance 2,158.17; DANR, supplies 60.00; De Smet Development Corp., contributions 1,000.00; De Smet Trustworthy, supplies, 19.11; Department of Health, water labs 43.00; Display Sales, supplies 2,038.01; Eternal Security Products, LLC, supplies 272.30; Ferguson Waterworks, repairs & maintenance 740.00; First District Association of Local Governments, supplies, repairs & maintenance 4,045.00; Glacial Lakes & Prairies, bbb marketing 660.00; Goldstar Products, Inc., chemicals 1,109.99; Hawkins, Inc., chemicals 4,040.96; Innovative Office Solutions, supplies 615.35; Interstate Battery Center, supplies 85.30; I & S Group, Inc., 5-year CIP 1,500.00; KDM, repairs & maintenance 8,046.33; Kevin Toews, key fob refund 10.00; Kingsbury Electric Cooperative, repairs & maintenance 331.96; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement

6,933.33; Kingsbury Electric Cooperative, utilities 1,170.53; Kingsbury Journal, publishing 745.13; Kingsbury Journal, library supplies 65.00; Kingsbury County Sheriff, repairs & maintenance 10.00; Kristy Hubbard, mileage 73.70; Maynard's, supplies 70.92; Micro Marketing LLC, supplies 337.21; Midwest Living, supplies 20.00; Napa, supplies 454.37; Northwestern, utilities 1,874.66; O'Keefe Implement, Inc., supplies, repairs & maintenance 279.96; Office Peeps, Inc., library supplies 54.65; Office Peeps, supplies 297.87; Ottertail Power Company, utilities 6,028.40; Overdrive Inc., fee 600.00; Palmlund Automotive, repairs & maintenance 308.18; Pheasantland Industries, supplies 43.20; Proline, Inc. - Watertown, supplies & equipment 6,631.22; Ryan Petersen, diesel 65.00; Ryan Schoenfelder, event center deposit refund 50.00; SD Department of Revenue, sanitation sales tax 488.69; Share Corp., supplies & chemicals 14,717.36; Shon & Barb Asleson, meter deposit refund 75.00; True North Steel, repairs & maintenance 1,989.16; Valley Fibercom, utilities 503.58; Zell Manufacturing, supplies 500.00; Mediacom, utilities 106.20; American Trust Insurance, insurance 750.00; Helms & Associates, AWOS project 352.05; IMEG, sewer project east area 1,120.00; IMEG, water project east area 13,920.00; IMEG, Main Street project 7,000.00.

SPECIAL LIQUOR LICENSE: An application for a special liquor license was submitted by Lu Ann Klinkel, owner of Klinkel's III for an event to be held on March 22, 2024, at the De Smet Event Center from 4:00 pm to 12:00 am. Motion was made by McCune, seconded by Coughlin, to approve the special liquor license application submitted by Lu Ann Klinkel, owner of Klinkel's III for an event to be held on March 22, 2024, at the De Smet Event Center from 4:00 pm to 12:00 am, all voting aye, motion carried.

PROPERTY TAX ABATEMENT: An application for abatement of city property taxes in the amount of \$676.45 due to a tax-exempt entity purchasing private property was presented to the council. Motion was made by Cavanaugh, seconded by Coughlin, to approve the application for abatement of city property taxes in the amount of \$676.45 on property legally described as E25' of S99' of Lot 12 & S99' of Lot 13, Block 17, Brown's Addition, De Smet City, Kingsbury County, all voting aye, motion carried.

PUBLIC COMMENTS: Rita Anderson met with the council to update the council on the fundraiser for concrete of the Event Center parking lot progress. Anderson also invited everyone to attend the reveal party for the tower at the 1481 trail project. Mark Siefkes met with the council to comment about LED lights.

SECOND READING OF ZONING ORDINANCE NO XX: Motion was made by Hansen, seconded by Jensen, to approve the second reading to approve Zoning Ordinance XX amending Zoning Ordinance No. VII-08, all voting aye, motion carried.

ORDINANCE NO. XX

AN ORDINANCE AMENDING ORDINANCE VII-08, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF DE SMET, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH

THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH, AS AMENDED.

WHEREAS, Chapters 11-4 and 11-6, 1967 SDCL, empower the City of De Smet, hereinafter referred to as the City, to enact a zoning ordinance for all land within the corporate limits of the City and to provide for its administration, enforcement, and amendment, and

WHEREAS, the De Smet - City Council, hereinafter referred to as the City Council, deems it necessary for the purpose of promoting the health, safety, morals, and general welfare of the City to enact such an ordinance, and

WHEREAS, the City Council has appointed a Planning Commission to recommend the boundaries of the various original districts and appropriate regulations to be enforced therein, and

WHEREAS, the Planning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and in such a manner as to lessen congestion in the streets, to secure safety from fire, panic, and other dangers; to promote the health and the general welfare; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning Commission has given reasonable consideration among other things, to the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings, and encouraging the most appropriate uses of land throughout the municipality, and

WHEREAS, the Planning Commission has made a preliminary report and held public hearings thereon, and submitted its final report to the City Council, and

WHEREAS, the City Council has given due public notice of hearings relating to zoning districts, regulations, and restrictions; and has held such public hearing, and

WHEREAS, all requirements of Chapters 11-4 and 11-6, 1967 SDCL, and amendments thereto, with regard to the preparation of the report of the Planning Commission and subsequent action of the City Council have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF DE SMET:

MAYOR

DATE

ATTEST

DATE

FINANCE OFFICER

KINGSBURY COUNTY PRE-DISASTER MITIGATION PLAN REVIEW - LUKE MULLER,

FIRST DISTRICT: Luke Muller, with First District, met with the council to discuss the Kingsbury County Pre-disaster Mitigation Plan agreement. Muller worked with the council to identify vulnerable or critical infrastructure. The goal of the plan is to reduce the personal and economic costs of hazard events when they occur. The Pre-Disaster Mitigation Plan Agreement is updated every five years.

CAPITAL IMPROVEMENT PLAN: Representatives from ISG, have been meeting with the city staff and have been reviewing existing city properties to identify and rank repairs, needs, and future projects. Dane Ekdorn, Engineer for ISG, met with the council and presented a project list of improvements for the council to review and rank in the order they see as a priority over the next five years.

INFRASTRUCTURE PROJECTS: Shane Waterman, Engineer for IMEG, met with the council to discuss project updates. Plans for the Main Street project have continued and will be ready to send to SD DANR for review by March 1, 2024. Waterman discussed challenges with replacing the sewer main under the railroad tracks and a reline of the sewer main for that area may be a better option. Waterman is waiting for the final review of the plans for Chase Street and 2nd Street projects. When the final review is received, he would like to advertise for bids. Discussion was also held for when to do the water tower portion of the project. A special meeting has been set for Wednesday, March 26, 2024, at 6:30 pm, at the Event Center to discuss the Main Street project.

WATER & WASTEWATER PROJECT BIDS: Motion was made by Cavanaugh, seconded by Hansen, to approve IMEG advertising for bids for the water and sewer infrastructure projects on Chase Street and for the water project on 2nd Street pending DANR approval, all voting aye, motion carried.

2024 STREET REPAIRS & BIDS: Street Supt., Ryan Petersen, met with the council to discuss the list of streets he is planning to chip seal and asphalt matt work to be completed. The amount of street maintenance work done will be increased or decreased based on the submitted bids. Motion was made by Jensen, seconded by McCune, to approve advertising for bids to chip seal approximately 30,416 square yards and mill 1 ½' and place a 2" matt on a street with approximately 253 tons of asphalt, and a second location for a 2" overlay with approximately 103 tons of asphalt, all voting aye, motion carried.

AIRPORT BIDS: Motion was made by Coughlin, seconded by Cavanaugh, to approve advertising for bids for airport snow removal equipment (SRE), all voting aye, motion carried.

PARKS: Jason Springer, Supt. Of Water & Sewer, met with the council to discuss improvements needed to the basketball court at Rose Vincent Park. The current concrete court area is uneven, and the hoop is worn and is in poor condition. Springer has offers from private citizens to help with the installation of the court and hoop and possibly some materials. The council agreed the basketball court needs to be replaced.

FIRE DEPARTMENT MEMBER: Motion was made by Cavanaugh, seconded by Jensen, to approve Tucker Vincent as a De Smet Volunteer Fire Department member to replace Shon Asleson, Matthew Hojer as a De Smet

Volunteer Fire Department member to replace Corey Beck, and Austin May as a De Smet Volunteer Fire Department member to replace Jim Pommer, all voting aye, motion carried. Pommer will be staying on the De Smet Volunteer Fire until May 1, 2024.

EQUALIZATION MEETING: Kingsbury County Director of Equalization, Tammy Anderson, provided a written update for the 2024 values. Motion was made by Cavanaugh, seconded by Jensen, to approve meeting as the Equalization Board on Wednesday, March 20, 2024, at 5:00 pm, at City Hall, all voting aye, motion carried.

PROJECT PAYMENTS: Motion was made by Cavanaugh, seconded by McCune, to approve pay requests: IMEG, east area sewer project Inv. 22006269.01-2 \$1,120.000; IMEG, east area water project Inv. 22006269.00-2 \$13,920.00; IMEG, Main Street project Inv. 21005454.03-7 \$7,000.00; Helm's & Associates, pay request 8, Airport AWOS project engineering \$352.05, all voting aye, motion carried. Airport projects are funded 95% by federal and state grant funds.

SEASONAL HELP & EMPLOYMENT: Additional applications for pool lifeguards were reviewed by the council. Motion was made by McCune, seconded by Hansen, to approve hiring Macailyn Pillar as head lifeguard at \$1,500.00 for the 2024 pool season; Sophia Gigov lifeguard at \$11.50/hour pending she passes her lifeguard certifications; Audi Currier as lifeguard at \$11.50/hour pending she passes her lifeguard certifications; Oscar Petersen as lifeguard at \$11.50/hour pending he passes his lifeguard certification; Owen Anderon as lifeguard at \$11.50/hour pending he passes his lifeguard certification; and Casey Harty as a Department Assistant/RUS Supt. at \$22.75/hour retroactive January 21, 2024, all voting aye, motion carried.

SURPLUS PROPERTY: Motion was made by Cavanaugh, seconded by McCune, to approve declaring a pressure washer, three black folding chairs, and weight bench as surplus property for disposal at the De Smet Rubble Site, all voting aye, motion carried.

CONFERENCES: Motion was made by Coughlin, seconded by Jensen, to approve Supt. Petersen attending the 2024 Airport Conference, April 10th & 11th, in Deadwood, all voting aye, motion carried. The District 2 meeting will be held on April 3, 2024, at Madison for council members interested in attending.

DE SMET DEVELOPMENT CORPORATION: Jamie Lancaster, Coordinator of the De Smet Development Corporation presented a written report of legislative updates, a reveal event for the Highway 14 Tower design will be held on February 17th from 4:00 - 7:30 pm, a group of people went to Pierre and met with the Game, Fish and Parks about the trail project, and served snacks. The 2024 De Smet Community Guides are being printed and will be ready for Pheasant Fest.

FINANCIAL REPORT: Motion was made by Hansen, seconded by Cavanaugh, to approve the December 2023 and January 2024 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by McCune, seconded by Coughlin, to approve the overtime hours for the month of January as presented, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the January law enforcement report; and 2) the new hospital door has shipped.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes as follows: Head Librarian, Mary Purintun \$26.40/hour.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____