

SPECIAL MEETING DE SMET COMMON COUNCIL
December 30, 2024

The De Smet Common Council met in special session on December 30, 2024, at 5:00 pm, with the following present: Pam Spader, Lowell Hansen, George Cavanaugh, Dane Coughlin, Dustin McCune, Bret Jensen (via speaker phone, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

PUBLIC COMMENTS: None.

CLAIMS: Motion by Hansen, seconded by Coughlin, to approve payment of the claims as presented, all voting, motion carried. The claims are as follows: Mediacom, utilities 111.20; Anderson Lumber, supplies and repairs 2,005.35; Audio Connections, equipment 6,500.00; Avid Hawk LLC, supplies 35.00; Avid Hawk LLC, bbb marketing 2,641.73; Cathy Alderman, deposit refund 50.00; Chesterman Company, supplies 118.50; City of De Smet, supplies 10.53; Twotrees Technologies, supplies, repairs & maintenance, software 79.42; Core & Main, repairs & maintenance 496.20; CR Corner, LLC, diesel and fuel 1,039.84; Dakota Data Shred, repairs & maintenance 72.31; De Smet Cemetery, interest 64.93 De Smet Trustworthy, supplies 193.40; Department of Health, water labs 71.00; Efraimson Electric, inc., repairs & maintenance 562.02; Hawkins, Inc., chemicals 40.00; Ingalls Homestead, bbb marketing 2,096.91; Innovative Office Solutions, supplies 428.85; Robert V. Johnson, repairs & maintenance 3,825.83; Kingsbury Electric Cooperative, repairs & maintenance 1,523.49; Kingsbury Journal, publishing 811.91; Kingsbury Journal, library publishing 224.80; Maynards, library supplies 137.06; Maynards, supplies 2.91; Micro Marketing LLC, supplies 424.10; Napa, supplies, 71.57; Northwest Pipe Fittings, Inc., repairs & maintenance 19.96; Office Peeps, library supplies 81.58; Office Peeps, Inc., supplies 274.26; Olson's Pest Technicians, repairs & maintenance 75.00; Oxbow, supplies 239.50; SD Association of Rural Water, repairs & maintenance 750.00; Share Corp., chemicals 3,336.52; Socially Untapped, bbb marketing 400.00; Terex USA, LLC, repairs & maintenance 2,497.33; The Main Stop, fuel 319.07; The Penworthy Company, supplies 787.62; Thein Well, improvements 63,027.30; Visa, utilities & supplies 126.36; Warne's Appliance repairs & maintenance 384.00; Wilkinson & Schumacker Law, services & fees, 9442.00; Foerster Testing Limited, concrete testing 900.00; IMEG, 2nd & Chase Street sewer project 14,355.00.

PROJECT PAYMENTS: Motion was made by Cavanaugh, seconded by McCune, to approve pay requests: IMEG, 2nd & Chase Street Sewer project 22006268.03-5 \$14,355.00; Foerster Testing Limited, concrete testing on 2nd & Chase Streets \$900.00, all voting aye, motion carried.

SURPLUS PROPERTY: Two sealed bids for the 2008 F150 Ford Pickup declared as surplus, were opened by Mayor Wolkow. Bids received were Brady Anderson \$700.00 and Richard Stoddard \$1,127.00. Motion was made by Cavanaugh, seconded by Coughlin, to approve accepting the bid from Richard Stoddard for the 2008 F150 Ford Pickup, all voting aye, motion carried.

RUS FEES: Due to the costs of having certain products removed from the RUS, it is necessary to amend some of the disposal fees. Motion was made by Coughlin, seconded by Spader, to amend the Non-Burnable disposal fees for building demolition/plaster/sheetrock/asphalt shingles from \$20.00 to \$25.00 for a sorted pickup load and from \$40.00 to \$60.00 for an unsorted pickup load, from \$30.00 to \$35.00 for a sorted 8'trailer/truck load and from \$60.00 to \$80.00 for an

unsorted 8' trailer/truck load; Cement \$25.00 per pickup load and \$125.00 for an 8' trailer/truck load; Truck tires from \$10.00 to \$15.00, Tractor tires from \$25.00 to \$30.00, and double the tire fee if the tire is on the rim, to be effective January 1, 2025, all voting aye, motion carried.

FIRST READING TO AMEND WATER/WASTEWATER RATES: Motion was made by Hansen, seconded by Cavanaugh, to approve the first reading to amend Ordinance No. II-2Q, Section II-2-6. Water Services Hookups and Rates, to increase the water flat rate from \$20.88 to \$22.13 per month, the usage rate from \$5.63 to \$5.97 per 1,000 gallons water, and the first reading to amend Ordinance No. II-4N, Section II-4 Entitled Wastewater Charges, to increase the wastewater flat rate from \$20.88 to \$22.13 per month, the usage rate from \$5.63 to \$5.97 per 1,000 gallons water, wastewater users with other water sources from \$32.14 to \$34.06, all voting aye, motion carried.

CONTINGENCY TRANSFER: Motion was made by Cavanaugh, seconded by Jensen, to approve transferring \$\$26,482.00 from the contingency fund to Attorney \$500.00, Finance Office \$12,982.00, Fire Department \$6,000.00, Sanitation \$5,700.00, Pool \$1,000.00, and Liquor 300.00, all voting aye, motion carried.

SECOND READING OF THE 2024 BUDGET SUPPLEMENT: The City has incurred unexpected and extra expenses for audit fees, Fire Department ppe gear, infrastructure projects, hospital repairs, Capital Improvement Plan, and water and sewer infrastructure improvement. Therefore, it is necessary to supplement the 2024 Appropriations Ordinance for the expenses. Motion was made by Coughlin, seconded by McCune to approve the second reading of Ordinance IV-229 to supplement the 2023 Appropriations Ordinance, all voting aye, motion carried.

ORDINANCE IV-229

AN ORDINANCE AMENDING APPROPRIATION ORDINANCE IV-226 AND PROVIDING FOR A SUPPLEMENTAL BUDGET AND ADJUSTING APPROPRIATIONS OF THE CITY OF DE SMET, FOR THE YEAR 2024.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA that the following sums are supplementally appropriated to meet the obligations of the municipality:

GENERAL FUND

OTHER FINANCING USES:

414.2 Finance Office	\$ 4,500.00
431 Streets	\$340,000.00

TOTAL APPROPRIATIONS	\$344,500.00
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SOURCE OF FUNDING:

Undesignated Fund Balance	\$344,500.00
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TOTAL FUNDING	\$344,500.00
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GROSS RECEIPTS TAX

OTHER FINANCING USES:

430 Conservation & Development \$ 12,000.00

TOTAL APPROPRIATIONS \$ 12,000.00
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SOURCE OF FUNDING:

Undesignated Fund Balance \$ 12,000.00

TOTAL FUNDING \$ 12,000.00

HOSPITAL TAX

OTHER FINANCING USES:

447.1 Hospital \$ 50,000.00

TOTAL APPROPRIATIONS \$ 50,000.00
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SOURCE OF FUNDING:

Undesignated Fund Balance \$ 50,000.00

TOTAL FUNDING \$ 50,000.00

CAPITAL PROJECTS

OTHER FINANCING USES:

485 Capital Projects \$ 4,000.00

TOTAL APPROPRIATIONS \$ 4,000.00
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SOURCE OF FUNDING:

Undesignated Fund Balance \$ 4,000.00

TOTAL FUNDING \$ 4,000.00

WATER FUND

OTHER FINANCING USES:

447.1 Improvements \$1,163,000.00

TOTAL APPROPRIATIONS \$1,163,000.00
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SOURCE OF FUNDING:

331/334 Federal/State Revenue \$1,163,000.00

TOTAL FUNDING \$1,163,000.00

SEWER FUND

OTHER FINANCING USES:

447.1 Improvements \$483,000.00

TOTAL APPROPRIATIONS \$483,000.00

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SOURCE OF FUNDING:

331/334 Federal/State Revenue \$483,000.00

TOTAL FUNDING \$483,000.00

Dated this 30th day of December, 2024.

ATTEST:

Gary Wolkow, Mayor

Tracey Larson Finance Officer

Passed First Reading: December 11, 2024

Passed Second Reading & Adopted: December 30, 2024

Published: January 8, 2025

EXECUTIVE SESSION: Motion was made by Hansen, seconded by Cavanaugh, to approve going into executive session at 5:34 pm for the purpose of personnel, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:08 pm.

EMPLOYEE SALARIES: Motion was made by Coughlin, seconded by Cavanaugh, to authorize a 5% increase for all hourly and salaried employees in Grades 1-12, to be effective December 27, 2024, all voting aye, motion carried.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Department Assistant Casey Harty \$23.55/hour, and Finance Officer Tracey Larson \$6,951.75/month effective January 1, 2025.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$_____