

REGULAR MEETING DE SMET COMMON COUNCIL
March 8, 2017

The De Smet Common Council met in regular session on February 8, 2017, at 5:00 p.m., with the following present: Alex Botkin, Lowell Hansen, Larry Jensen, George Cavanaugh, Wendy Currier, Norm Whitaker, Mayor Gary Wolkow, and FO Tracey Larson. Absent: none. Also present: City Attorney Todd Wilkinson.

Mayor Wolkow called the meeting to order at 5:00 PM.

MINUTES: Motion was made by Jensen, seconded by Whitaker, to approve the minutes of the February 8, 2017 Regular Meeting, all voting aye, motion carried.

CLAIMS: Motion by Currier, seconded by Whitaker, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$27,278.60; OASI Benefit 2,086.79; Aflac, ins. premium 278.81; Dearborn National, life insurance 140.80; Farm Bureau Bank, health savings 875.00; Delta Dental of South Dakota 447.46; VSP 183.62; Wellmark Blue Cross Blue Shield, health insurance premium 5,019.84; SDRS, retirement benefit 3,270.40; Building Sprinkler, hospital maintenance 475.00; Century Link, utilities 499.16; Mediacom, event center utilities 255.92; Media com, utilities 62.49; SD Local Transportation/conference & travel 125.00; SD DOT Office/Airport Conference, conference/travel 85.00; Visa, utilities supplies 141.48; Postmaster, postage 73.20; SD Municipal League, conference 195.00; Amanda Koch, event center deposit refund 30.00; Ashley Worth, advertisement 550.00; Avid Hawk, LLC website; 35.00; Blake Hornig, event center refund 10.00; Center Point Large Print, library 28.46; City of De Smet, postage 26.43; City of De Smet, deposit refund 51.60; Connecting Point, backup & repair 433.00; Cook's Wastepaper & Recycling, garbage collection 224.75; Cook's Wastepaper & Recycling, sanitation 930.97; Dakota Vision, Inc. event center deposit refund 525.00; De Smet Development Corp., contributions 18,000.00; De Smet Trustworthy Hardware, supplies 164.34; Demco, library 131.34; Dept. of Revenue, water testing, 43.00; The De Smet News, publishing 226.77; Hali-Brite, Inc., airport supplies 103.50; Heartland Paper Co., event center supplies 374.71; Internet Domain Name Services, econ. Development supplies 45.00; Julia Smith, meter deposit refund 23.40; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, law enforcement 6,283.33; Kingsbury Electric Coop, utilities 675.31; Knockout Events, event center deposit refund 275.00; Kristy Hubbard, event center deposit refund 30.00; Kristy Timp, event center deposit refund 10.00; Laird Beck, event center deposit refund 30.00; Legend Seeds, Inc., event center deposit refund 50.00; Library Journal, library 157.99; Micro Marketing, LLC, library 371.29; NAPA, supplies 59.19; O'Keefe Implement, repairs 2,870.71; Office Peeps, Inc., library supplies 47.80; Office Peeps, Inc., supplies 351.28; Ottertail Power Co., utilities 6,754.62; Prairie Ag, government building repairs 618.25; Randi Albrecht, event center deposit refund 50.00; Reader Service, library 17.22; REED, INC, debt service principal 1,448.41; REED, Inc. debt service 690.58; REED, Inc. debt service 2,500.00; Rich's Gas & Service, supplies 573.75; SD Dept. of Revenue, sales tax 137.66; SD Dept. of Revenue, sanitation sales tax 63.44; Share Corp., supplies 12,261.50; Smith's Lumber, supplies 2.25; State of SD, utilities 8.33; The Main Stop, fuel 328.39; Traci Smith, event center deposit refund 605.00; US Auto Force, supplies 1,090.12; Woods Heating & Cooling LLC., repairs 3,051.03; Zell Manufacturing, Inc., government building repairs 68.00; Century Link, utilities

548.57; Northwestern, utilities 1,210.39; SD Municipal League, district meeting 30.00; Family Resource Network, event center registration 30.00; Mediacom, event center utilities 255.92; Mediacom, utilities 62.49; SD Municipal Street Maintenance, conference 50.00.

HOSPITAL PROJECT: Bryan Breitling, Avera De Smet Administrator and Tom Framstad, Avera De Smet Plant Operations Director, were present to meet with the council. Breitling gave an update on the hospital project to the city council. Phase 1 of the project that included the new addition has been completed and Phase 2 has been started. Phase 2 will include removal of the old patient rooms, new lab and lab draw area, office space, housekeeping area, hospital use only pharmacy, a providers office area, breakroom, and restrooms. Phase 2 will be completed in May, 2017. Phase 3 will include the relocated office/reception desk area, physical therapy suite, and cardiac rehab area. Phase 3 will be completed in September. Phase 4 of the project will be completed in January, 2018 and will include a storage area and will be for future development. Breitling also reported that the roof replacement is being completed in phases and not done all at one time. Discussion was also held regarding the construction trailers and moving some of the trailers to open the camping spaces before summer, an area of concrete on the North side of the hospital that needs to be replaced, and building a new garage on the Northwest corner of the lot to store equipment, supplies, and the Avera vehicle.

VARIANCE HEARING: This being the date and time public noticed for the hearing on Variance Application #57 submitted by Avera De Smet Memorial Hospital, Currier motioned to meet as the Zoning Board of Adjustment, seconded by Jensen, all voting aye, motion carried. The Variance Application #57 was presented to the Planning and Zoning Commission. Bryan Breitling, Avera De Smet Administrator, was present for the hearing and asked the council to consider the Variance Application #57 to allow the new garage to be constructed five (5) feet to the North property line, and eleven (11) feet eight (8) inches to the West property line, legally described Lots 1 & 2, Hospital-Clinic Addition in SE 28-111-56, De Smet, Kingsbury County, South Dakota. If approved, the applicant would be allowed to build a new structure closer than the required corner frontage set-back of 30 feet to both the North and West property lines. A residential property owner was present for the variance hearing and questions were asked in regard to the variance application.

The Board entered its facts and findings as follows:

1. That property legally described as Lots 1 & 2, Hospital-Clinic Addition in SE 28-111-56, De Smet, Kingsbury County, South Dakota, is located within the city limits of the City of De Smet and the Board of Adjustment has jurisdiction over the application.
2. That the subject property is located in an area zoned "R-2" General Residential District on all four adjacent sides of the property.
3. That the lot is located at the intersection of two street right-of-ways (Third Street & Prairie Avenue) and is therefore considered to be a corner lot.
4. That the Area Regulations of the "R2" zoning require a front yard set-back of thirty (30) feet and the "Additional Yard Requirements" in chapter 4.07 Yards, states that a corner lot must have a front yard along both streets.

5. That the applicant has filed the required application for the variance application and the notice of hearing was properly given.
6. That none of the adjacent property owners presented any objections to the proposed variance.
7. That granting of the variance will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.
8. That the distance set-back on the West side of the property would be allowed since the new structure would be built the same distance as the existing structure on the property.
9. That the North property line is angled making the East side of the property narrower than the West side therefore making it necessary to grant a variance.
10. That the new structure will not affect the visibility of the intersection.
11. That the reasons set forth in the application justify granting a variance.

Based upon these findings, a motion was made by Jensen, and seconded by Whitaker, to recommend approval of the variance application #57 to Avera De Smet Memorial Hospital, all voting aye, motion carried. Mayor Wolkow declared the Board of Adjustment as adjourned and reconvened as the Common Council. Motion was made by Currier, seconded by Jensen, to accept the recommendation of the Board of Adjustment and approve the variance application #57 to Avera De Smet Memorial Hospital to allow the construction of a garage that will not meet the required frontage set-backs of a corner lot on the property legally described as Lots 1 & 2, Hospital-Clinic Addition in SE 28-111-56, De Smet, Kingsbury County, South Dakota, all voting aye, motion carried.

HOSPITAL GARGAE: Motion was made by Jensen, seconded by Whitaker, to approve funding the hospital garage building not to exceed \$46,585.00, five voting aye, one voting nay, motion carried.

BUILDING & DEMOLITION PERMITS: Motion by Jensen, seconded by Cavanaugh, to approve the building permits and demolition permit submitted by Avera De Smet Memorial Hospital - new garage; Lloyd Vincent - new building; Indigo Signworks, Inc. - sign; and Twedt Construction Co., Inc. - demolition permit, all voting aye, motion carried.

STREET REPAIRS: The council met with Street Supt. Ryan Petersen to discuss the plans for the summer street repairs and maintenance. Supt. Petersen identified several streets that will need to be crack sealed and chip sealed. Motion was made by Cavanaugh, seconded by Botkin to advertise for bids to crack seal approximately 80,500 lineal feet, with bids to be opened at the April 12, 2017 regular council meeting, all voting aye, motion carried. Another street concern discussed was the drainage gully in the right-of-way of Chase Street going West and East of Calumet Ave. has been filled in and is causing the water to pool on the street. Supt. Petersen will contact the property owners about removing the fill in the drainage area. Installing larger No Left Turn to Curb signs was also discussed.

EVENT CENTER DIRECTOR: Kristy Hubbard, Event Center Director, met with the council to update the council on the following: the MMA event held at the Event Center went well; the contract with the school for usage of the Event Center; pool and coaching applications; and having Custodian Eric Eastin attend a CPR class being held at the Event Center.

SWIMMING POOL STAFF AND SUMMER COACHES: FO Larson reviewed the 11 applications received for the swimming pool positions, three

applications for the softball coach position, two applications for baseball coaches, and four applications for a seasonal helper. Motion was made by Cavanaugh, seconded by Currier, to hire the following staff for the 2017 Swimming Pool, Softball, and Baseball season: Kelsey Poppen, lifeguard \$11.75/hour and co-head lifeguard \$750.00/season; Callie Martens, lifeguard \$10.25/hour and co-head lifeguard \$750.00/season; Shannon Poppen, lifeguard \$10.25/hour, Hannah Buchheim lifeguard \$10.00/hour pending she passes her lifesaving certification; Kristen Poppen, lifeguard \$10.00/hour pending she passes her lifesaving certification; Reyna Beck, lifeguard \$10.00/hour pending she passes her lifesaving certification; Jamison Hauck, lifeguard \$10.00/hour pending he passes his lifesaving certification; Jared Tolzin, co-baseball coach \$1,800.00/season, and Wes Club co-baseball coach \$1,800/season, all voting aye, motion carried.

CPR CLASS: Motion was made by Jensen, seconded by Cavanaugh, to approve Event Center Custodian, Eric Eastin, to attend a CPR class to be held at the Event Center on March 11, 2017, all voting aye, motion carried.

SEASONAL HELP: Motion was made by Botkin, seconded by Hansen, to hire Cari Jo Cavanaugh, summer helper \$10.00/hour, five voting aye, Cavanaugh abstained, motion carried.

FIRE SUPPRESSION AGREEMENT: Motion was made by Jensen, seconded by Cavanaugh, to authorize Fire Chief Shawn Wolkow, to sign the Cooperative Fire Suppression agreement dated January 19, 2017 with the South Dakota Department of Agriculture Wildland Fire Division, all voting aye, motion carried.

ELECTION WORKERS: Motion was made by Botkin, seconded by Whitaker, to approve elections workers Barb Hansen, Marilyn Gehm, and Audrey Lembke at \$10.00/hour, five voting aye, Hansen abstained, motion carried.

SURPLUS PROPERTY: Motion was made by Cavanaugh, seconded by Currier, to declare four Galaxy XD2002 10x16.5 8 ply tires as surplus property to be discarded, all voting aye, motion carried.

CONFERENCES & MEETINGS: Motion was made by Botkin, seconded by Cavanaugh to approve Street Supt. Ryan Petersen attending SD Municipal Street Maintenance Conference on April 12th & 13th, 2017 in Oacoma instead of the SD Asphalt Conference, all voting aye, motion carried.

FLOWER BARRELS: Motion was made by Currier, seconded by Whitaker, to advertise for quotes to provide and plant flowers in 25 barrels on main street and 2 containers at the library, with the quotes to be reviewed at the April 12, 2017, council meeting, all voting aye, motion carried.

DE SMET DEVELOPMENT DIRECTOR: Rita Anderson, Director, gave a monthly review that included the following: Anderson and Nancy Montross went to St. Paul, Minnesota to meet with the Bush Foundation and accepted the Bush Foundation Award; two billboards will be placed along I-90 for Laura Ingalls Wilder promotion by the Laura Ingalls Wilder Society and Homestead; Anderson has completed and submitted the Minnesota Twins grant application; Pianist Calvin Jones will be performing at the Event Center on March 21, 2017; and the 2017 Community Guide is being worked on and printed by April 1, 2017.

FINANCIAL REPORTS: Motion was made by Currier, seconded Cavanaugh, to approve the February 2017 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Botkin, seconded by Whitaker, to approve the overtime hours for the month of February as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) February law enforcement report; 2) a utility application for a utility tower; 3) property clean-up updates; 4) deeding ½ of a township road to the city; 5) the District 2 meeting that will be hosted in De Smet on March 22, 2017; and 6) painting a portion of the curb line on Third Street to prevent cars from parking too close to the driveways.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Head Librarian Mary Purinton \$18.30/hour effective February 1, 2017, Librarian Linda Reynhout \$16.65/hour effective February 1, 2017, EC Direct. Kristy Hubbard \$3,194.53/mo. effective March 1, 2017.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

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