

REGULAR MEETING DE SMET COMMON COUNCIL
July 12, 2017

The De Smet Common Council met in regular session on July 12, 2017, at 5:00 p.m., with the following present: Don Bohn, Lowell Hansen, Larry Jensen, George Cavanaugh, Norman Whitaker, Jay Slater, Mayor Gary Wolkow, FO Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

MINUTES: Motion was made by Hansen, seconded by Cavanaugh, to approve the minutes of the June 14, 2017 Regular Meeting with a correction to decrease the amount donated to the De Smet Community Foundation to \$1,427.26 and the Kingsbury Electric invoice in the amount of \$1,074.76 was paid once but published twice, all voting aye, motion carried.

CLAIMS: Motion by Cavanaugh, seconded by Whitaker, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$44,719.53; OASI Benefit 3,421.03; Aflac, ins. premium 278.81; Dearborn National, life insurance 88.00; Farm Bureau Bank, health savings 687.50; Delta Dental of South Dakota 447.46; VSP 183.62; Wellmark Blue Cross Blue Shield, health insurance premium 4,692.08; SDRS, retirement benefit 3,543.42; Visa, travel, registration, supplies & utilities 1,923.33; American Bank & Trust, TIF loan payment 8,938.37; Avera Occupational Medicine, drug testing 129.80; Avid Hawk, LLC monthly website fees & domain registration fee 53.00; Brookings Radio, meeting registration 350.00; Building Sprinkler, Inc. sprinkler system inspection 475.00; Butler Machinery Co. maintenance 1057.23; Center Point Large Print, books 28.46; Century Link, utilities 576.73; City of De Smet, postage 93.19; Connecting Point, support contract 723.00; Cook's Wastepaper & Recycling, city buildings garbage collection 224.75; Dakota Pump & Control, sewer lift inspection 430.00; De Smet community Foundation, donation for baseball field project 1,926.64; De Smet Development Corporation, community website contribution 1,500.00; De Smet Trustworthy Hardware, supplies 314.55; De Smet Trustworthy Hardware, supplies 22.99; DEMCO, supplies 117.33; DENR, annual drinking water fees 600.00; Dept. of Revenue, water testing, 633.00; The De Smet News, publishing 137.50; The De Smet News, library publishing 7.10; Good Tidings Media and Design, publishing 599.20; Hawkins, chemicals 10,261.00; Heartland Paper Company, supplies 255.79; Horizon Health Care, Inc., pre-employment physicals 252.00; Jason Gruenhagen, reimburse for supplies

318.30; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, law enforcement 6,283.33; Kingsbury Electric Cooperative, utilities 214.75; Kyle Kooima, baseball tournament fees 150.00; Legend Seeds, deposit refund, 50.00; Linda Timmerman, deposit refund 275.00; M&T Fire & Safety, supplies 61.00; Maynard's De Smet, supplies 21.90; Maynard's, pool inventory 717.71; Meyer Insurance Agency, insurance 95.00; Micro Marketing, LLC books 721.70; Northwest Pipe Fitting, repairs 293.45; Northwestern, utilities 97.18; O'Keefe Implement Inc., repairs & supplies 1066.89; Office Peeps, Inc., supplies 609.58; Ottertail Power Co., utilities 4,727.90; Pheasantland Industries, supplies 399.56; Poinsett Gardens, Inc., supplies 17.53; Prairie Ag Partners, repairs and maintenance 74.56; Reader Service, books 17.22; REED, INC, debt service 1,448.41; REED, Inc. debt service 690.58; REED, Inc. debt service 2,500.00; Rich's Gas & Service, supplies 1222.38; Roberta Elkins, deposit refund 275.00; Share Corp., supplies 2,637.25; Smith's Lumber, supplies 44.40; Southeast SD Tourism Assoc., marketing 235.00; Tammy Albrecht, deposit refund 600.00; The Main Stop, fuel 66.81; US Bank Trust N.A., SRF loan payment 2,666.22; Wes Clubb, reimbursement for baseball tournament 150.00; Wilkinson & Wilkinson Law Firm, legal services 3,024.50; Woods Heating & Colling LLC, repairs and maintenance 387.76; Zep Sales & Service, supplies 217.21. Cook's, garbage 1,1132.10; Mediacom, utilities 256.01; Mediacom, internet 64.54; State of SD, recreation sales tax 389.48; State of SD, garbage sales tax 78.05; Visa, utilities & registrations 499.77.

HOSPITAL ADMINISTRATOR INTRODUCTION: Stephanie Reasy, Avera De Smet Hospital Administrator, met with the council to introduce and share some information about herself.

BUILDING PERMITS: Two building permits were reviewed by the council. Motion by Slater, seconded by Cavanaugh, to approve the building permits submitted by Todd Wilkinson - shed; and Jack Mann - addition to existing structure, enclose porch, and handicap ramp, all voting aye, motion carried.

MOSQUITO GRANT: The City of De Smet has been awarded a grant for mosquito control from the SD Dept. of Health. Motion was made by Whitaker, seconded by Cavanaugh, to accept the grant for mosquito control in the amount of \$4,466.00 from the SD Dept. of Health and authorize the mayor to sign the grant forms, all voted aye, motion carried.

BUILDING/PARKS SUPERINTENDENT: Richard Stoddard, Bldgs. /Park Supt., met with the council to discuss installing larger signs in the park to inform people using the park that they need to

clean-up after their pets. The council inquired if providing baggies at the park would help eliminate the problem. Supt. Stoddard will look into the cost of installing the pet baggie dispensers. The council also asked Supt. Stoddard about the lights around the base of the Father De Smet statue and having them fixed.

BASEBALL FIELD PROJECT UPDATE: Council members Cavanaugh and Jensen updated the council on the new baseball field project with the following information: the fence will be installed soon; additional agri-lime will need to be purchased; a leak with the irrigation has been fixed; and there is approximately ½ a bag of grass seed left at this time. Motion was made by Jensen, seconded by Cavanaugh, to approve donating \$1,926.64 to the De Smet Community Foundation for the baseball field project, five voted aye, one voted nay, motion carried.

EVENT CENTER EQUIPMENT: A push lawn mower and weed trimmer are needed at the Event Center to maintain the grounds around the Event Center now that the grass is established. The area to be mowed is too small to use the riding mowers that the City already owns. Prices were obtained from De Smet Trustworthy for a push mower in the amount of \$269.99 and a trimmer in the amount of \$209.99 were presented to the council. Motion was made by Hansen, seconded by Bohn to purchase a Husqvarna 21" walk-behind mower in the amount of \$269.99 and a Poulan Pro 17" gas trimmer in the amount of \$209.99 from De Smet Trustworthy Hardware, all voted aye, motion carried.

DE SMET DEVELOPMENT DIRECTOR: Rita Anderson, Director, gave a monthly review that included the following: The visit at the Event Center with Governor Daugaard was great. Governor Daugaard sent a letter thanking De Smet for the John Green print he was presented; the Dollar General is putting the fixtures in and Anderson will be meeting with them; the De Smet Development Corp. will be extending the graveled area onto the area mapped for a future street to allow room for trucks to turn; and Mack Landscaping replaced the plants that didn't come back this spring, at his own expense, even though the plants are not covered under the warranty.

FINANCIAL REPORTS: Motion was made by Slater, seconded Cavanaugh, to approve the June 2017 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Jensen, seconded by Whitaker, to approve the overtime hours for the month of June as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the June law enforcement report; 2) the trees that need to be trimmed that hang over sidewalks and are in the street lights; 3) property maintenance; 4) getting the mag water applied on one street; 5) the outstanding fireworks display hosted by the De Smet Volunteer Firemen; and 6) messages on the display board in front of City Hall.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

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